

City of Fremantle

**ADDITIONAL
DOCUMENTS**

Ordinary Meeting of Council

Wednesday, 24 February 2010
6.00 pm

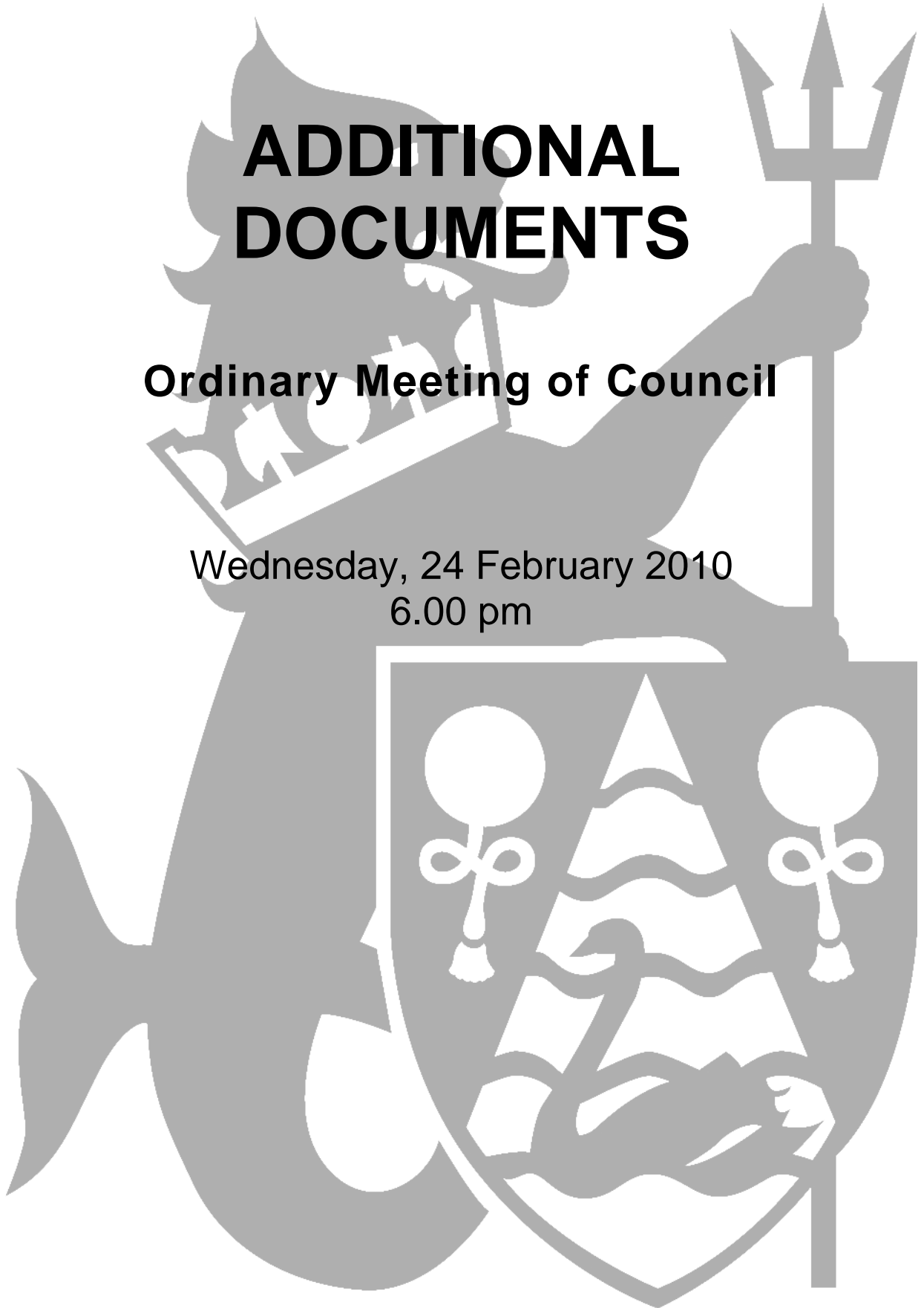


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OFFICER'S ALTERNATIVE RECOMMENDATION - SGS1001-4

There is no change to the intent of the committee recommendation with this alternative recommendation. The following alternative recommendation is for clarity of how this grant will be accounted for. The additions to the committee recommendation is for the provision of account numbers. As this grant is to be provided over three years the figures used in the account numbers for this year do not reflect the full grant. Only City of Fremantle expenditure is accounted for in this financial year.

OFFICER'S ALTERNATIVE RECOMMENDATION

Budget Variation Recommendation Template (Delete points and table lines not applicable)

- (1) Council accept the grant from Lotterywest for \$73,000 as outlined in the item.
- (2) Council contribute \$20,000 to Online Heritage Information System.
- (3) Budget funds be reallocated as outlined in the item.
- (4) That the 2009/2010 Budget be amended as summarised below:-

Budget Category/Sub Category	Existing Budget Expenditure /(Revenue)	Variation to Budget Expenditure /(Revenue)	Revised Budget Expenditure /(Revenue)	Account String (Budget amount refers to this account)
Revenue				
Grants & Contributions for Capital Acquisition.				
Operating Revenue	(15,000)	(20,000)	(35,000)	53.53130.4311.00.00.00000
Transfer from Reserve or Other (please specify)				
Total Funding				
Expenditure				
Operating Expenditure				
Transfer to Reserve or Other (please specify)				
Total Expenditure				
Net Variation to Budget – Deficit/(Surplus)	(15,000)	(20,000)	(35,000)	

ALTERNATIVE MOTION BY CR JOHN DOWSON - SGS1001-5

Alternative motion to SGS1001-5 to reinstated the original motion as follows;

ALTERNATIVE MOTION

- 1 That Council immediately put the Pine Warehouse building out for expressions of interest for the running of a markets there or having a stall there. Food stalls would be excluded unless running water and toilets can be provided.
- 2 Council discuss the proposal with the current lessee of the Pine Warehouse and the food hall next door to see if they are interested in submitting proposals for a joint venture.
- 3 The Council inform the lessee of the Pine Warehouse that his monthly tenancy may be cancelled with one month's notice being given if council proceeds with the idea of a markets within the building.
- 4 That a report be brought back to Council in March with the response to the expressions of interest; whether Council itself could run such a market and a recommendation as how to proceed urgently to implement the markets without delay if there is sufficient interest as shown from the expressions of interest.

AMENDED RECOMMENDATION AND ATTACHMENT - SGS1001-9

It has been brought to officer's attention that the committee recommendation and amendment to item SGS1001-9 is incorrect. The alternative motion moved by the Mayor at the SGS Committee was voted successfully and should therefore be the Committee Recommendation to council as follows;

AMENDED RECOMMENDATION

That Council -

- 1. Supports the formation of project working groups as outlined in this report, in lieu of the existing advisory committees;**
- 2. Adopts the Instrument of Appointment and Project Delegation for the information of an Economic Development Working Group as per attachment 1;**
- 3. Requests officers to prepare Instruments of Appointment and Project Delegation for the following projects within the following strategic areas for consideration by council in the March round of meetings:**
 - Crime and Safety Strategy for Fremantle City Centre**
 - Climate Change Adaptation and Mitigation Strategy**
 - Cultural Development Strategy**
 - City Vision Implementation**
 - Cantonment Hill Master Planning**
- 4. Requests officers to consider and recommend priorities for a list of medium term projects for working groups within the following strategic areas for the June round of meetings including but not limited to:**
 - Sustainable Transport Strategy**
 - South Tce Upgrade Strategy**
 - Affordable Housing Strategy**
 - Parking Strategy**
 - Youth Strategy**
 - Commercial Waste Management Strategy**
 - Stan Reilly Future Uses Strategy**
 - Municipal Inventory Review**

AMENDED ATTACHMENT

Following feedback from Elected Members, some minor amendments have been made to the Instrument of Appointment and Project Delegation for the Economic Development Strategy. Those amendments are highlighted in the following attachment;

CITY OF FREMANTLE

ECONOMIC DEVELOPMENT WORKING GROUP

INSTRUMENT OF APPOINTMENT and PROJECT DELEGATION

1.0 INTRODUCTION

The Council of the City of Fremantle (the "Council") establishes this Working Group (WG) under the powers given in Section 5.8 of the Local Government Act 1995.

The Council appoints to the WG those persons whose names appear in Section 4.0 below. Membership of the WG shall, unless otherwise specified, be for a term ceasing on the completion of the project specified in the Instrument of Delegation OR on the third Saturday in October in the year the City's local government ordinary elections are held whichever is the sooner, after which time the Council may appoint members for a further term.

The WG shall act for and on behalf of Council in accordance with provisions of the Local Government Act 1995, local laws and policy of the City of Fremantle and this Instrument.

2.0 NAME

The name of the WG is the **ECONOMIC DEVELOPMENT WORKING GROUP**

3.0 OBJECTIVES

As detailed in the Project Delegation

4.0 MEMBERSHIP

If at a meeting of Council to make an appointment to a WG:-

(a) The Mayor of the City Of Fremantle indicates an intention to be a member of the

WG under section 5.10 (4), then he/she will be a member.

(b) The CEO indicates an intention to be a member of the WG or nominate a representative of the CEO under section 5.10 (5), then he/she will be a member.

Membership of the Working Group shall be as follows:

- Two Councillors
- Two representatives from the Fremantle Chamber of Commerce

- One representative from the Fremantle Society
- One Representative from the Education Sector (Notre Dame or TAFE)
- One representative from the Development/Urban Design Industry
- One representative from Fremantle Ports
- Five community representatives with economic skills, knowledge or experience in economic development, retail services, fishing, boat building, tourism, design, financial services.

5.0 PRESIDING MEMBER

The WG shall appoint a Presiding Member and Deputy Presiding Member to conduct its business. The Presiding Member shall ensure that all members are given equal opportunity for their views to be expressed. Whilst it is expected that the working group will operate cooperatively, meetings are to be conducted generally in accordance with the City of Fremantle Standing Orders. The CEO or delegated nominee will attend the first meeting to conduct the election of the Presiding Member or at a subsequent meeting if a new Presiding Member is to be elected.

6.0 MEETINGS

6.1 The WG shall determine the frequency of meetings to meet the specified timelines and outcomes.

6.2 Notice of meetings including an agenda shall be given to members **at least 7 days** prior to each meeting.

6.3 If any member is absent from 3 consecutive meetings without leave of the WG, they shall forfeit their position on such WG. The Council shall be informed, and the Council may appoint a replacement for the balance of the term of appointment.

6.4 The Presiding member shall ensure that minutes of all meetings are kept and shall, not later than 5 days after each meeting, provide the WG members and Council with a copy of such minutes. Minutes shall record all decisions and actions of the working group.

6.5 All members of the WG shall have one vote. If the votes of the members present are equally divided, the person presiding must cast a second vote.

7.0 QUORUM

Quorum for a meeting shall be at least 50% of the number of offices, whether vacant or not. A decision of the WG does not have effect unless it has been made by a simple majority.

(Note – Council may, at the request of the WG, agree to set the quorum at a lesser number. However in such circumstances any recommendation on expenditure of monies or on forming policy positions that is being made to

Council or the CEO, the WG must have at least 50% of the members present to make a valid recommendation/s.)

8.0 DELEGATED POWERS

8.1 General Powers

The WG shall have the power to appoint working parties as required to examine specific issues and report back to the WG.

The WG has the power to co-opt persons to attend the WG meetings from time to time to assist the WG in its functions, but does not have the power to appoint members to the WG. Co-opted persons do not have voting rights.

8.2 Specific Powers

Pursuant to Section 5.8 and 5.16 of the Local Government Act 1995 the Council hereby delegates to the WG the following powers and duties for the purposes described in Section 5.17 of the Local Government Act 1995, but subject to the conditions as set out hereunder.

The WG shall have the powers set out in the Project Delegation

9.0 TERMINATION OF WORKING GROUP

Termination of the WG shall be:

- 9.1 in accordance with the Local Government Act 1995; or
- 9.2 at the direction of Council.

10.0 AMENDMENT TO THE INSTRUMENT OF APPOINTMENT

This document may be altered at any time by the Council on the recommendation of the WG, or after giving 14 days notice to the WG.

11.0 WORKING GROUP DECISIONS

WG decisions shall not be binding on Council if such decisions are in conflict with the delegated powers of the Council.

12.0 History of Council Resolutions

COUNCIL RESOLUTION NUMBER DATE .

CITY OF FREMANTLE ECONOMIC DEVELOPMENT WORKING GROUP PROJECT DELEGATION

PROJECT OBJECTIVE

This Working Group is established to deliver an Economic Development Strategy that identifies short, medium and long term actions to grow Fremantle's economy, with a focus on increasing employment and the diversity and number of businesses in Fremantle.

The Strategy will be provided for consideration and adoption by Council.

PURPOSE AND BACKGROUND

The current Economic Development Strategy was adopted in 2006 and is a strategy for a period to 2012. Many of the actions identified in that strategy have been implemented or are redundant. Further, there have been some key changes

in the economic environment since this strategy was adopted including:

- Continued rapid change in the economic structure of the city and regional economy, including a decline in retail and commercial activity and increase in tourism activity;
- A global financial crisis
- A new state government
- A new federal government
- A new Mayor and council with a desire to focus on building economic strength for Fremantle

These changes have a potentially significant impact on the economic health and direction for Fremantle. It is therefore critical that the new Economic Development Strategy be responsive to changes in the economic environment and aligned with the current Council's direction

SUGGESTED METHODOLOGY

The Working Group will develop its own methodology to achieve the outcomes, but it is expected that the following will be essential parts of the project. It is also expected that the WG will use the council strategic plan and current economic development strategy in their process:

- Undertake quantitative and qualitative research about Fremantle's economic structure and performance;

- In particular, review key issues relating to the changing economic structure; retail mix; integration with the key industry and educational institutions; identifying new and emerging niche industry sectors; developing a viable office accommodation etc;
- Undertake comparative analysis of Fremantle's competitors and peers;
- Identify integrated short, medium and long term strategies;
- Develop a draft strategy, including costed priority actions for delivery in the short, medium and long term
- Presentation to council of the draft strategy;
- Consult with the community on the draft strategy; and
- Present final draft to council for adoption.

OUTCOMES/END STATE

The Council will adopt a new Economic Development Strategy that will:

- Provide clear direction for the City for the next 5 – 10 years, including prioritisation of integrated short, medium and long term actions
- Identify realistic, costed options to be delivered, including sources of external funding where possible
- focus on increasing employment and the diversity and number of businesses in Fremantle
- Be consistent with the City's strategic plan;
- Meet the criteria of being clear, concise, realistic (achievable), costed and necessary;
- Fulfill statutory obligations;
- Eliminate contradiction and duplication; and,

MILESTONES/MONITORING

Methodology developed by early April 2010

Research, analysis, industry engagement, in April 2010.

Draft strategy for discussion and review, by end of April 2010

Draft strategy presented to council by end of May 2010 (for budget purposes)

Consultation May – July 2010.

Final strategy to be presented by End of August 2010

AUTHORITIES

Project Leader – Manager of Economic Development & Marketing

The project leader appointed for this project is the Manager of Economic Development

and Marketing. It is expected that the Project leader will:

- Work collaboratively with the working group and its Presiding Member to achieve

the outcomes. Decisions regarding the allocation of external resources is to be made

by the working group, but decisions on the use of internal resources is at the sole discretion of the Project leader.

- Convene meetings and organise meeting agendas, minutes and/or action updates and circulate to members
- Liaise with the CEO regularly on the progress of the project
- Prepare reports for the CEO and/or council
- At the conclusion of the project, prepare an appraisal report with the Presiding Member, on the performance of the working group. This report is to be presented to the CEO who will in turn report to council

Project mentor – Chief Executive Officer (Graeme Mackenzie)

- Provides day to day guidance and support to the project leader
- Seeks council concurrence for action outside these authorities
- Produces end of project performance appraisal report for Council.

Working Group

- It is expected that the Working Group members will participate in presentations to Council
- Working Group members will abide by the conflict of interest provisions of the Local Government Act and Council's Standing Orders Policy.
- Where training is provided on meeting conduct working group members are expected to attend.

RESOURCES

This project will have the following resources allocated to the project:

- Project Administration staff resource
- Internal resources to assist as determined by the Project Administration
- External facilitation or advice – budget allocation of \$8,000

19 February 2010

AMENDMENT BY CR JOHN DOWSON - SGS1001-9

Amendments to the Committee Recommendation (as amended by the Officer) are shown in bold;

AMENDMENT

1. Supports the formation of project working groups as outlines in this report in lieu of the existing advisory committees.
2. Adopts the Instrument of Appointment and Project Delegation for the information of an Economic Development Working Group as per attachment 1.
3. Requests officers to prepare Instruments of Appointment and Project Delegation for the following projects within the following strategic areas for consideration by council in the March round of meetings:
 - Crime and Safety Strategy for Fremantle City Centre
 - Climate Change Adaptation and Mitigation Strategy
 - Cultural Development Strategy
 - City Vision Implementation
 - Cantonment Hill Master Planning
 - **Museums Policy**
4. Request officers to consider and recommend priorities for a list of medium term projects for working groups within the following strategic areas for the June round of meetings including but not limited to:
 - Sustainable transport strategy
 - South Terrace Upgrade Strategy
 - Affordable Housing Strategy
 - Parking Strategy
 - Youth Strategy
 - Commercial Waste Management Strategy
 - Stan Reilly Future Uses Strategy
 - Municipal Inventory Review
5. **Provides recognition of the work of the advisory committees since 2007 by hosting an appropriate function for the community members involved.**

ALTERNATIVE RECOMMENDATION BY CR DAVE COGGIN - C1002-2

1. That council request the Western Farmers Market cease operating at the corner of Montreal and High Streets from 1 March 2010;
2. That Council approves the Western Farmers Market relocating to Booyeembara park subject to environmental health requirements being met, and requests officers:
 - I. Communicate the approval to the State Government authority to approve the agreement;
 - II. Prepare a draft agreement allowing Western Farmers Market to trade at Booyeembara park entrance (north-west corner) every Sunday from 6 am - 12pm;
 - III. As part of agreement, identify required and/or agreed arrangements for supply of water and power to the site and for the establishment of hard surfaces, coverings and other infrastructure required to ensure health and safety standards are met;
 - IV. Identifies required costs to Council and to the Western Farmers Market of establishing the site;
 - V. Consult the western farmers markets in the above process.