

# City of Fremantle

## MINUTES

### Special Meeting of Council

Monday, 19 October 2009  
6.00 pm

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#### COUNCIL MEMBERS

Mayor, Brad Pettitt  
Cr John Alberti  
Cr Donna Haney  
Cr John Dowson  
Cr Sam Wainwright  
Cr Doug Thompson  
Cr Georgie Adeane

Cr Josh Wilson  
Cr Tim Grey-Smith  
Cr Dave Coggin  
Cr Bill Massie  
Cr Robert Fittock  
Cr Andrew Sullivan

Beaconsfield Ward  
City Ward  
East Ward  
Hilton Ward  
North Ward  
South Ward

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## ORDINARY MEETING OF COUNCIL

Minutes of the Ordinary Meeting of Council  
held in the Council Chambers, Fremantle City Council  
on 19 October 2009 at 6.00 pm.

### DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Outgoing Mayor, Peter Tagliaferri declared the meeting open at 6.00pm and welcomed members of the public to the meeting. Outgoing Mayor, Peter Tagliaferri took the opportunity to wish the new Council all the best for their future endeavours and is sure that this Council will be a very successful one.

### NYOONGAR ACKNOWLEDGEMENT STATEMENT

"We acknowledge this land that we meet on today is part of the traditional lands of the Nyoongar people and that we respect their spiritual relationship with their country. We also acknowledge the Nyoongar people as the custodians of the greater Fremantle/Walyalup area and that their cultural and heritage beliefs are still important to the living Nyoongar people today."

### IN ATTENDANCE

Peter Tagliaferri	Outgoing Mayor	<b>Departed the meeting at 6.15pm following swearing in of Mayor Brad Pettitt.</b>
Brad Pettitt	Mayor	
Cr John Dowson	East Ward	
Cr Georgie Adeane	South Ward	
Cr John Alberti	Beaconsfield Ward	
Cr Robert Fittock	North Ward	
Cr Donna Haney	City Ward	
Cr Sam Wainwright	Hilton Ward	
Cr Tim Grey-Smith	City Ward	
Cr Josh Wilson	Beaconsfield Ward	
Cr Bill Massie	Hilton Ward	
Cr Dave Coggin	East Ward	
Cr Andrew Sullivan	South Ward	
Cr Doug Thompson	North Ward	
Mr Graeme Mackenzie	Chief Executive Officer	
Mr Glen Dougall	Director Corporate Services	
Mrs Marisa Spaziani	Director Cultural and Community Services	
Mr Philip St John	Director Planning and Development Services	
Mr Peter Pikor	Director Technical Services	
Mrs Mia Zaknich	Minutes Secretary	
Ms Merryn McLean	Media and Public Relations Officer	
Mrs Sharron Kent	Executive Assistant	
Ms Agnieszka Kiera	City Heritage Architect	



## **ELECTION OF DEPUTY MAYOR - 19 OCTOBER 2009**

Schedule of 2.3 of the Local Government Act 1995 requires that Council proceed to elect the Deputy Mayor on the following basis;

1. The council is to elect a councillor (other than the Mayor) to fill the office.
2. The election is to be conducted in accordance with the procedure prescribed by the mayor, or if he is not present, by the Chief Executive Officer,
3. Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations,
4. Nominations close at the meeting at a time announced by the person conducting the election, which is to be sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with,
5. If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office,
6. The council members are to vote on the matter by secret ballot as if they were electors voting at an election,
7. The votes are to be counted and the successful candidate determined in accordance with schedule 4.1 as if the votes were votes cast at an election. (ie First past the post basis will be applied),
8. As soon as practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result.

If two or more candidates, being the only candidates remaining in the count, receive the same number of votes, the count is to be discontinued. Not more than 7 days later, a Special Meeting of Council is to be held. Any nomination may be withdrawn, and further nominations may be made. When the Special Meeting is held the Council members are to vote again.

If at the Special Council Meeting two or more candidates, being the only candidates remaining in the count, receive the same number of votes, the Mayor is to draw lots to determine which candidate is elected.

### **NOMINATIONS IN WRITING WERE RECEIVED AND ACCEPTED FROM THE FOLLOWING COUNCILLORS:**

**Cr Doug Thompson**  
**Cr Bill Massie**  
**Cr John Dowson**

**A secret ballot was conducted in accordance with the Local Government Act 1995 on a first past the post basis. Cr Doug Thompson was declared the winner of the ballot for the position of Deputy Mayor.**

A Declaration of Office administered by Mr John Minervini, Justice of the Peace to:

Cr Doug Thompson

DEPUTY MAYOR

**LEAVE OF ABSENCE**

Nil

**RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**PUBLIC QUESTION TIME**

Nil

**DISCLOSURES OF INTEREST BY MEMBERS**

Nil

**APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**ANNOUNCEMENTS BY THE MAYOR**

Nil

**QUESTIONS OR PERSONAL EXPLANATIONS BY ELECTED MEMBERS**

Nil

**TABLED DOCUMENTS**

Nil

**LATE ITEMS NOTED**

Nil

## REPORTS BY OFFICERS OF COUNCIL

### COUNCIL ITEMS

#### **C0910-9 APPOINTMENT OF ELECTED MEMBERS TO STANDING COMMITTEES**

**Dataworks Reference:** 097/002  
**Author:** Glen Dougall, Director Corporate Services  
**Council Decision:** Absolute Majority Required  
**Attachments:** Terms of Reference Council Standing Committees

### **PURPOSE**

To appoint Standing Committees.

#### **Election of Councillors to the following Standing Committees:**

The Mayor may indicate his intention to be a member of any Standing Committee.

In accordance with the provisions of Section 5.10 of the Local Government act 1995, Council will proceed to formally elect members to the following Standing Committees:

- Planning Services Committee
- Strategic and General Services Committee

Deputies will also be elected pursuant to clause 99 of the Standing Orders.

Clause 98 of the Standing Orders Policy sets the term of Standing Committees appointments at 2 year.

**COUNCIL DECISION**

**MOVED: Mayor, Brad Pettitt**

**That the following members and deputies be elected to the following Standing Committees.**

**PLANNING SERVICES COMMITTEE  
MEMBERS (October 2009 - October 2011)**

WARD	MEMBER	DEPUTY
	Mayor (Ex-officio)	
North	Cr Robert Fittock	Cr Doug Thompson
South	Cr Andrew Sullivan	Cr Georgie Adeane
City	Cr Tim Grey-Smith	Cr Donna Haney
Hilton	Cr Bill Massie	Cr Sam Wainwright
Beaconsfield	Cr Josh Wilson	Cr John Alberti
East	Cr John Dowson	Cr Dave Coggin

**STRATEGIC AND GENERAL SERVICES COMMITTEE  
MEMBERS (October 2009 - October 2011)**

WARD	MEMBER	DEPUTY
	Mayor (Ex-officio)	
North	Cr Doug Thompson	Cr Robert Fittock
South	Cr Georgie Adeane	Cr Andrew Sullivan
City	Cr Donna Haney	Cr Tim Grey-Smith
Hilton	Cr Sam Wainwright	Cr Bill Massie
Beaconsfield	Cr John Alberti	Cr Josh Wilson
East	Cr Dave Coggin	Cr John Dowson

**SECONDED: Cr R Fittock**

**CARRIED: 13/0**

For	Against
Mayor, Brad Pettitt Cr Georgie Adeane Cr John Alberti Cr John Dowson Cr Robert Fittock Cr Donna Haney Cr Bill Massie Cr Doug Thompson Cr Andrew Sullivan Cr Tim Grey-Smith Cr Sam Wainwright Cr Josh Wilson Cr Dave Coggin	

**C0910-10 APPOINTMENT OF ELECTED MEMBERS TO ADVISORY COMMITTEES & EXTERNAL COMMITTEES**

**DataWorks Reference:** 039/035  
**Author:** Glen Dougall, Director Corporate Services  
**Actioning Officer:** Glen Dougall, Director Corporate Services  
**Council Decision:** Absolute Majority Required  
**Attachments:** Instrument of Appointment and Delegation for each Advisory Committee

**PURPOSE**

It is necessary that Council elect its representatives to Internal and External Council Committees as terms automatically expire at each ordinary election time. The Community Representatives are also required to be reappointed. The City is currently advertising to seek community nominations and these will be presented to Council on 28<sup>th</sup> October for appointment.

Elected Members are encouraged to attend prior to commencement of the 6pm Council Meeting on Monday, 19 October 2009 to indicate their preference to Internal & External Committees which will be depicted on a whiteboard in the Council Chamber as part of nomination proceedings for the Council Meeting.

**EXECUTIVE SUMMARY**

To appoint elected member representatives to Council's internal and external committees for new terms. The term of appointments for internal and external committees are recommended to be for a 2 year term which will expire at the next elections in October 2011.

**BACKGROUND**

The makeup of committees which expired on 17<sup>th</sup> October, 2009 with the local government elections are as follows;

<b>ADVISORY COMMITTEE</b>	<b>Meeting Time</b>	<b>Elected Members</b>	<b>Officer Members</b>	<b>Community Members</b>	<b>Reporting to:</b>
<b>Parks &amp; Open Space Advisory Committee</b>	A minimum of once every 3 months	<b>3 EM's:</b> Cr G Adeane Cr B Massie Cr R Fittock  <b>Ex-officio</b> Mayor, Peter Tagliaferri	<b>Executive Officer:</b> Parks & Landscape Coordinator – Michael Leers  <b>Deputy Executive Officer:</b> Horticultural Technical Officer - Pam Walker	<b>7 Members:</b> Margaret Scott Ann Forma John-Baron Gordon Stephen Scott Greg Dale Mary Connor  <i>1 position vacant</i>	SGS Committee

<p><b>Arts Culture &amp; Events Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>3 EM's:</b> Cr J Strachan Cr G Adeane Cr J Alberti</p> <p><b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Director Community Development Marisa Spaziani</p> <p><b>Deputy Executive Officer:</b> Cultural Development Coordinator Alex Marshall</p>	<p><b>7 Members:</b> Mike Lefroy Jacqueline Homer Deborah Hill Robert Vallis</p>	<p>SGS Committee</p>
<p><b>Heritage &amp; Special Places Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>4 EM's:</b> Cr B Massie Cr J Dowson Cr R Fittock Cr L Lauder</p> <p><b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Heritage Architect– Agnieshka Kiera</p> <p><b>Deputy Executive Officer:</b> Manager of Planning Projects and Policy - Paul Garbett</p>	<p><b>7 Members:</b> Ralph Hoare Alan Kelsall Gerard MacGill Gerrard McCann Kelly Rippingale Nicolas Gurr <b>State Architect (Ex-officio) -</b> Geoffrey London</p>	<p>SGS Committee</p>
<p><b>Sports &amp; Recreation Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>3 EM's:</b> Cr S Mackay Cr J Alberti Cr R Fittock</p> <p><b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Manager Community Development Helen Emery</p> <p><b>Deputy Executive Officer</b> Recreation Coordinator Vikki Barlow</p>	<p><b>7 Members:</b> Andrew Robertson Leon Flanagan Ian Sampson Lyn Lendrum</p>	<p>SGS Committee</p>
<p><b>Library Advisory Committee</b></p>	<p>Every 3 months</p>	<p><b>7 EM's (Members of SGS)</b> Mayor, Peter Tagliaferri Cr D Thompson Cr G Adeane Cr D Haney Cr A King Cr S Mackay Cr B Pettitt</p>	<p><b>Executive Officer:</b> Manager Library and Information, Julie Caddy</p>	<p><b>5 Members:</b> Gerry Macgill Helen Ayers Marilyn Cacavas Carolyn Jupp East Fremantle</p> <p>Council Rep - Alan Ferris</p>	<p>SGS Committee</p>
<p><b>Fremantle Alcohol Advisory Committee</b></p>	<p>As required</p>	<p><b>4 EM's</b> Cr J Strachan Cr B Pettitt Cr G Adeane Cr D Haney</p> <p><b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Environmental Health Coordinator - Matthew Piggott</p> <p><b>Deputy Executive Officer:</b> Senior Environmental Health Officer, Joseph Zappavigna</p>	<p><b>5 Members:</b> John Longley Barry White Tim Grey-Smith</p> <p><i>2 positions vacant</i> <i>- WA Police Rep</i> <i>- Youth Rep</i></p>	<p>SGS Committee</p>

<p><b>Nyoongar Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>3 EM's</b> Cr J Strachan Cr D Thompson (1 Vacancy)  <b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Manager Community Development Helen Emery  <b>Deputy Executive Officer:</b> Aboriginal Development Officer David Chesson</p>	<p><b>7 Members:</b> Marie Thorne Neville Collard Sharon Calgaret  <i>(4 positions vacant)</i></p>	<p>SGS Committee</p>
<p><b>Urban Development Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>4 EM's:</b> Cr R Fittock Cr J Strachan Cr B Massie Cr B Pettitt  <b>Ex-officio</b> Mayor, Peter Tagliaferri</p>	<p><b>Executive Officer:</b> Urban Design Planner, Ian James  <b>Deputy Executive Officer:</b> Manager of Planning Projects and Policy - Paul Garbett</p>	<p><b>7 Members:</b> Chris Lewis Ian Alexander Bruce Moriarty Robert Shields Richard Longley Andrew Sullivan Robin Cornish <b>State Architect (Ex-officio)</b> - Geoffrey London</p>	<p>SGS Committee</p>
<p><b>Fremantle Markets Management Committee</b></p>	<p>As required</p>	<p><b>All EM's</b></p>	<p><b>Executive Officer:</b> Director Corporate Services, Glen Dougall  <b>Deputy Executive Officer:</b> Property Coordinator, John Amor</p>	<p>Nil</p>	<p>SGS Committee</p>
<p><b>Economic Development &amp; Marketing Advisory Committee</b></p>	<p>A minimum of once every 3 months</p>	<p><b>2 EM's</b> Cr G Adeane Cr B Massie  <b>Ex-officio</b> Mayor, P Tagliaferri</p>		<p><b>10 Members:</b> Peter Nolin Elizabeth Beal Terry Durant Kelsie-Ann Johnston Phil Kemp Ainslie De Vos David Pitts Peter Seaman JP Penny Valentine  <i>2 positions vacant</i> <i>- 1 retail rep</i> <i>- 1 tourism rep</i></p>	<p>SGS Committee</p>

<b>TASK FORCE</b>	<b>Meeting Time</b>	<b>Elected Members</b>	<b>Officer Members</b>	<b>Community Members</b>	<b>Reporting to:</b>
<b>Booyeembara Park Task Force</b>	As required	<b>2 EM's:</b> Cr J Dowson Cr B Pettitt  <b>Ex-officio</b> Mayor, Peter Tagliaferri	<b>Executive Officer:</b> Parks and Landscape Coordinator – Michael Leers <b>Deputy Executive Officer:</b> Senior Projects Officer – Jake Tanner	<b>6 Members:</b> Robert Dobson Stephanie Jennings Roy Lewisson Rob Hansen Kathy Anketell Marie Thorne	Parks & Open Space Advisory Committee
<b>Public Art Task Force</b>	As required	<b>2 EM's:</b> Cr J Strachan Cr B Pettitt  <b>Ex-officio</b> Mayor, Peter Tagliaferri	<b>Executive Officer:</b> Director FAC Jim Cathcart <b>Deputy Executive Officer:</b> <b>Curator City Art Collection</b> Andre Lipscombe	<b>6 Members:</b> Richard Gunning Holly Story Greg James Andra Kinns Wendy Robertson  <i>1 position vacant</i>	Arts, Culture & Events Advisory Committee
<b>WORKING GROUP</b>	<b>Meeting Time</b>	<b>Elected Members</b>	<b>Officer Members</b>	<b>Community Members</b>	<b>Reporting to:</b>
<b>Corporate Events, Protocol &amp; Meeting Support (WORKING GROUP)</b>	1 <sup>st</sup> Tuesday of Each Month	<b>7 EM's</b> Mayor, Peter Tagliaferri R Fittock J Alberti S Mackay J Dowson	Director Corporate Services. Manager Service and Information. Corporate Events Team Leader. Corporate Events Assistants.	n/a	SGSC
<b>Investment Committee (WORKING GROUP)</b>	As required	<b>Mayor + Deputy Mayor + Presiding Officer PS:</b>  <b>Mayor:</b> Peter Tagliaferri <b>Deputy Mayor:</b> J Dowson <b>Presiding PS</b>	CEO (or nominated delegate). Director Corporate Services. Manager Finance & Administration.	n/a	Council
<b>Rating Working Group</b>		<b>Mayor + 6 EM's (one from each ward)</b> Mayor, Peter Tagliaferri G Adeane L Lauder A King J Alberti B Pettitt			

South Fremantle Landfill Site Stakeholder Advisory Group		Mayor + 2 EM's J Strachan G Adeane		2 Landcorp representatives, 2 South Fremantle Precinct Members, 1 Member from Joint Precincts, 1 TIP Action group, 1 South Fremantle and Hilton Community Assoc, 1 Fremantle Village Caravan Park, 2 Other community members, 1 MRWA Representative, 1 Landowner adjacent to site, 1 Member from	
<b>GOVERNANCE COMMITTEES</b>	<b>Meeting Time</b>	<b>Elected Members</b>	<b>Officer Members</b>	<b>Community Members</b>	<b>Reporting to:</b>
<b>Audit Committee (Governance Committee)</b>	As and when required	<b>Mayor + 3 EM's:</b> Mayor, Peter Tagliaferri D Thompson A King	NA	NA	Council
<b>Chief Executive Officer Committee (GOVERNANCE COMMITTEE)</b>	Twice yearly and then as required	<b>7 EM's (1 EM from each ward)</b> Mayor, Peter Tagliaferri R Fittock J Strachan D Haney B Massie S Mackay J Dowson	NA	NA	Council
<b>City of Fremantle Trust Fund Committee</b>	As required	<b>7 EM's (Members of SGS)</b> Mayor, Peter Tagliaferri D Thompson G Adeane D Haney A King S Mackay B Pettitt	NA	NA	Council

<b>External Committee</b>	<b>Meeting Time</b>	<b>Elected Members</b>	<b>Officer Members</b>	<b>Staff Responsible</b>	<b>Council Adoption</b>
<b>Fremantle Chamber of Commerce</b>		<b>Mayor + 1 EM</b> Mayor, Peter Tagliaferri D Haney			23/06/03 C0306-9
<b>Library Board of WA</b>	Monthly	<b>Remains as per local law appointment</b>			C0305-5 05/05/03  C0305-20 19/05/03
<b>Neighbourhood Watch</b>		<b>1 EM</b> B Pettitt			23/06/03 C0306-9
<b>South Metropolitan Zone of the Local Government Association of WA (Inc)</b>	5.30pm Monday at two monthly periods	<b>3 EM's</b> D Thompson R Fittock J Strachan	CEO – Graeme Mackenzie (non-voting delegate) Or Deputy Member with voting rights when rep absent	CEO – Graeme Mackenzie	C0305-5 05/05/03  C0305-20 19/05/03
<b>South West District Planning Committee</b>	6.30pm at two monthly periods	<b>1 EM</b> J Strachan			C0305-5 05/05/03  C0305-20 19/05/03
<b>South Metropolitan Regional Council</b>	5.00pm on the last Thursday of each month	<b>1 EM</b> D Thompson		Regional Executive Committee Member DCS Glen Dougall Deputy Member DTS Peter Pikor	C0305-20 19/05/03
<b>Swan River Trust</b>	Tuesday, Monthly	<b>1 EM + 1 Deputy EM</b> R Fittock			C0305-5 05/05/03  C0305-20 19/05/03
<b>South West Group Transport Committee</b>		<b>1 EM</b> B Massie		Infrastructure Services Manager Phil Gale	
<b>South West Corridor Development and Employment Foundation</b>		<b>1 EM + 1 Deputy EM</b> J Strachan			
<b>South West Corridor Planning and Infrastructure Committee</b>		<b>1 EM</b> J Strachan	<b>2 Planning and Engineering Staff Members</b>	Engineering - Infrastructure Services Manager Phil Gale	
<b>South West Corridor Environment and Services Committee</b>		<b>2 Em's</b> J Strachan B Pettitt			

Victoria Quay Planning Committee		Mayor			
High Street Planning Study Group		Cr B Pettitt			

**COMMENT**

Terms for council committees expire each two years (or sooner if determined by council) at the time ordinary elections are held. The City is advertising for community members to apply for advisory committees and has not sought to renew any taskforce committees. It will be left to advisory committees to seek a taskforce if it wishes to in accordance with the Instrument of Appointment for these committees. Community nomination close Friday 23 October, 2009 and appointments to the advisory committees will be forwarded to council for consideration and appointment at the Council meeting on 28 October, 2009.

Appointments to these committees are being made for the full two year term.

**COUNCIL DECISION**

**MOVED: Mayor, Brad Pettitt**

- 1. That Council adopt the following appointments to Internal and External Council Committees for Elected Members to be effective from 17 October 2009 until the next elections in October 2011.**

<b>ADVISORY COMMITTEE</b>
<p><b>Parks &amp; Open Space Advisory Committee</b></p> <p>Mayor Brad Pettitt Cr Georgie Adeane Cr Sam Wainwright Cr Robert Fittock</p>
<p><b>Arts Culture &amp; Events Advisory Committee</b></p> <p>Mayor Brad Pettitt Cr Tim Grey-Smith Cr John Alberti Cr Josh Wilson</p>
<p><b>Heritage &amp; Special Places Advisory Committee</b></p> <p>Mayor Brad Pettitt Cr Robert Fittock Cr Andrew Sullivan Cr John Dowson Cr Bill Massie</p>
<p><b>Sport &amp; Recreation Advisory Committee</b></p> <p>Mayor Brad Pettitt Cr Robert Fittock Cr John Alberti Cr Josh Wilson</p>
<p><b>Library Advisory Committee</b></p> <p>Mayor, Brad Pettitt Cr Doug Thompson Cr Georgie Adeane Cr Donna Haney Cr John Alberti Cr Sam Wainwright Cr Dave Coggin</p>
<p><b>Fremantle Alcohol Advisory Committee</b></p> <p><i>To be terminated</i></p>

**Nyoongar Advisory Committee**

Mayor Brad Pettitt  
Cr Andrew Sullivan  
Cr Sam Wainwright  
Cr Josh Wilson

**Urban Development Advisory Committee**

Mayor Brad Pettitt  
Cr Robert Fittock  
Cr Andrew Sullivan  
Cr Sam Wainwright  
Cr Dave Coggin

**Economic Development & Marketing Advisory Committee**

Mayor Brad Pettitt  
Cr Andrew Sullivan  
Cr Tim Grey-Smith

**Fremantle Markets Management Advisory Committee**

*To be terminated*

**TASK FORCE**

**Booyeembara Park Task Force**

*To be terminated*

*Note: Taskforce is recommended via Advisory Committee*

**Public Art Task Force**

*To be terminated*

*Note: Taskforce is recommended via Advisory Committee*

**WORKING GROUP**

**Corporate Events, Protocol & Meeting Support Working Group**

Mayor Brad Pettitt  
Cr Robert Fittock  
Cr Georgie Adeane  
Cr John Alberti  
Cr John Dowson  
Cr Tim Grey-Smith

***An item will be presented to Council at a future date to nominate a Hilton Ward Councillor for this Committee***

**Investment Committee Working Group**

Mayor Brad Pettitt  
Deputy Mayor Doug Thompson  
Presiding Member of SGS

**Rating Working Group**

*To be terminated*

**South Fremantle Landfill Site Stakeholder Advisory Group**

Mayor Brad Pettitt  
Cr Andrew Sullivan  
Cr Robert Fittock

**GOVERNANCE COMMITTEES**

**Audit Committee**

Mayor Brad Pettitt  
Cr Doug Thompson  
Cr Donna Haney  
Cr Bill Massie

**Chief Executive Officer Committee**

Mayor Brad Pettitt  
North Ward - Cr Robert Fittock  
South Ward - Cr Andrew Sullivan  
City Ward - Cr Tim Grey-Smith  
Hilton Ward - Cr Bill Massie  
Beaconsfield Ward - Cr Josh Wilson  
East Ward - Cr Dave Coggin

**City of Fremantle Trust Fund Committee**

Mayor, Brad Pettitt  
Cr Doug Thompson  
Cr Georgie Adeane  
Cr Donna Haney  
Cr John Alberti  
Cr Sam Wainwright  
Cr Dave Coggin

**EXTERNAL COMMITTEES**

**Fremantle Chamber of Commerce**

Mayor Brad Pettitt  
Cr Dave Coggin

**Neighbourhood Watch**

Cr Doug Thompson

**South Metropolitan Zone of the Local Government Association of WA (Inc)**

Mayor Brad Pettitt  
Cr Doug Thompson  
Cr Andrew Sullivan

**South West District Planning Committee**

Cr Andrew Sullivan

**South Metropolitan Regional Council**

Cr Doug Thompson

**Swan River Trust**

Cr Robert Fittock  
Deputy - *an item will be presented to Council at a future date to nominate a Deputy for this Committee*

**South West Group Transport Committee**

Cr Josh Wilson

**South West Corridor Development and Employment Foundation**

Cr Doug Thompson  
Deputy – Mayor Brad Pettitt

**South West Group Planning and Infrastructure Committee**

Cr Andrew Sullivan

**South West Group Environment and Services Committee**

Cr Andrew Sullivan  
Cr Robert Fittock

**Victoria Quay Planning Committee**

Mayor Brad Pettitt

**High Street Planning Study Group**

Mayor Brad Pettitt  
Cr John Dowson

- 2. Community Member nominations submitted for Advisory Committees (as advertised) are to be brought back to Council for consideration on the 28<sup>th</sup> October 2009.**

**SECONDED: Cr D Thompson**

**CARRIED: 13/0**

For	Against
Mayor, Brad Pettitt Cr Georgie Adeane Cr John Alberti Cr John Dowson Cr Robert Fittock Cr Donna Haney Cr Bill Massie Cr Doug Thompson Cr Andrew Sullivan Cr Tim Grey-Smith Cr Sam Wainwright Cr Josh Wilson Cr Dave Coggin	

**CONFIDENTIAL MATTERS**

Nil

**CLOSURE OF MEETING**

**THE MAYOR, BRAD PETTITT DECLARED THE MEETING CLOSED AT 7.04PM.**

**SUMMARY GUIDE TO CITIZEN PARTICIPATION AND CONSULTATION**

The Council adopted a Participation Policy in August 2001 to give effect to its commitment to involving citizens in its decision-making processes.

The City values citizen participation and recognises the benefits that can flow to the quality of decision-making and the level of community satisfaction.

Effective participation requires total clarity so that Elected Members, Council officers and citizens fully understand their respective rights and responsibilities as well as the limits of their involvement in relation to any decision to be made by the City.

<b>How consultative processes work at the City of Fremantle</b>	
<b>The City's decision makers</b>	1 The Council, comprised of Elected Members, makes policy, budgetary and key strategic decisions while the CEO, sometimes via on-delegation to other City officers, makes operational decisions.
<b>Various participation opportunities</b>	2 The City provides opportunities for participation in the decision-making process by citizens via its Advisory Committees and Task Forces, its Community Precinct System, and targeted consultation processes in relation to specific issues or decisions.
<b>Objective processes also used</b>	3 The City also seeks to understand the needs and views of the community via scientific and objective processes such as its annual Community Survey.
<b>All decisions are made by Council or the CEO</b>	4 These opportunities afforded to citizens to participate in the decision-making process do not include the capacity to make the decision. Decisions are ultimately always made by Council or the CEO (or his/her delegated nominee).
<b>Precinct focus is primarily local, but also city-wide</b>	5 The Community Precinct System establishes units of geographic community of interest, but provides for input in relation to individual geographic areas as well as on city-wide issues.
<b>All input is of equal value</b>	6 No source of advice or input is more valuable or given more weight by the decision-makers than any other. The relevance and rationality of the advice counts in influencing the views of decision-makers.
<b>Decisions will not necessarily reflect the majority view received</b>	7 Local Government in WA is a representative democracy. Elected Members and the CEO are charged under the Local Government Act with the responsibility to make decisions based on fact and the merits of the issue without fear or favour and are accountable for their actions and decisions under law. Elected Members are accountable to the people via periodic elections. As it is a representative democracy, decisions may not be made in favour of the majority view expressed via consultative processes. Decisions must also be made in accordance with any statute that applies or within the parameters of budgetary considerations. All consultations will clearly outline from the outset any constraints or

<b>How consultative processes work at the City of Fremantle</b>	
	limitations associated with the issue.
<b>Decisions made for the overall good of Fremantle</b>	8 The Local Government Act requires decision-makers to make decisions in the interests of “the good Government of the district”. This means that decision-makers must exercise their judgment about the best interests of Fremantle as a whole as well as about the interests of the immediately affected neighbourhood. This responsibility from time to time puts decision-makers at odds with the expressed views of citizens from the local neighbourhood who may understandably take a narrower view of considerations at hand.
<b>Diversity of view on most issues</b>	9 The City is wary of claiming to speak for the ‘community’ and wary of those who claim to do so. The City recognises how difficult it is to understand what such a diverse community with such a variety of stakeholders thinks about an issue. The City recognises that, on most significant issues, diverse views exist that need to be respected and taken into account by the decision-makers.
<b>City officers must be impartial</b>	10 City officers are charged with the responsibility of being objective, non-political and unbiased. It is the responsibility of the management of the City to ensure that this is the case. It is also recognised that City Officers can find themselves unfairly accused of bias or incompetence by protagonists on certain issues and in these cases it is the responsibility of the City’s management to defend those City officers.
<b>City officers must follow procedures</b>	11 The City’s consultative processes must be clear, transparent, efficient and timely. City officers must ensure that policies and procedures are fully complied with so that citizens are not deprived of their rights to be heard.
<b>Consultation processes have cut-off dates that will be adhered to.</b>	12 As City officers have the responsibility to provide objective, professional advice to decision-makers, they are entitled to an appropriate period of time and resource base to undertake the analysis required and to prepare reports. As a consequence, consultative processes need to have defined and rigorously observed cut-off dates, after which date officers will not include ‘late’ input in their analysis. In such circumstances, the existence of ‘late’ input will be made known to decision-makers. In most cases where citizen input is involved, the Council is the decision-maker and this affords citizens the opportunity to make input after the cut-off date via personal representations to individual Elected

How consultative processes work at the City of Fremantle	
	Members and via presentations to Committee and Council Meetings.
<b>Citizens need to check for any changes to decision making arrangements made</b>	<p>1 The City will take initial responsibility, via</p> <p>3 'Consultation Process notifications', for making</p> <p>. citizens aware of expected time-frames and decision making processes, including dates of Standing Committee and Council Meetings if relevant. However, as these details can change, it is the citizens responsibility to check for any changes by visiting <a href="http://www.freofocus.com/projects/html/default.cfm">www.freofocus.com/projects/html/default.cfm</a>, checking the Port City Column in the Fremantle Herald or inquiring at the Service and Information Desk by phone or in-person.</p>
<b>Citizens are entitled to know how their input has been assessed</b>	<p>1 In reporting to decision-makers, City officers will in</p> <p>4 all cases produce a Schedule of Input received</p> <p>. that summarises comment and recommends whether it should be taken on board, with reasons.</p>
<b>Reasons for decisions must be transparent</b>	<p>1 Decision-makers must provide the reasons for</p> <p>5 their decisions.</p> <p>.</p>
<b>Decisions posted on <a href="http://www.freofocus.com/projects/html/default.cfm">www.freofocus.com/projects/html/default.cfm</a></b>	<p>1 Decisions of the City need to be transparent and</p> <p>6 easily accessed. For reasons of cost, citizens making input on an issue will not be individually notified of the outcome, but can access the decision at <a href="http://www.freofocus.com/projects/html/default.cfm">www.freofocus.com/projects/html/default.cfm</a> or at the City Library or Service and Information counter.</p> <p>.</p>

## Issues that Council May Treat as Confidential

Section 5.23 of the new Local Government Act 1995, Meetings generally open to the public, states:

1. Subject to subsection (2), the following are to be open to members of the public -
  - a) all council meetings; and
  - b) all meetings of any committee to which a local government power or duty has been delegated.
2. If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:
  - a) a matter affecting an employee or employees;
  - b) the personal affairs of any person;
  - c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - e) a matter that if disclosed, would reveal –
    - i) a trade secret;
    - ii) information that has a commercial value to a person; or
    - iii) information about the business, professional, commercial or financial affairs of a person.Where the trade secret or information is held by, or is about, a person other than the local government.
  - f) a matter that if disclosed, could be reasonably expected to -
    - i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - ii) endanger the security of the local government's property; or
    - iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.
  - g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
  - h) such other matters as may be prescribed.
3. A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.