

CITY OF FREMANTLE

The coat of arms of the City of Fremantle features a central shield supported by a lion on the left and a fish on the right. The lion holds a shield with a crown on top, and the fish holds a shield with a swan on top. The shield is divided into four quadrants, each containing a different symbol. The text 'MINUTES' is centered over the coat of arms.

MINUTES

ORDINARY MEETING OF COUNCIL

WEDNESDAY 25 MAY 2005
6.00 pm

COUNCIL MEMBERS

Mayor Peter Tagliaferri

North Ward

South Ward

City Ward

Hilton Ward

Beaconsfield Ward

East Ward

Cr. Doug Thompson

Cr. Jon Strachan

Cr. Les Lauder

Cr. Bob Smith

Cr. Shirley Mackay

Deputy Mayor Cr John
Dowson

Cr. Bob Williams

Cr. Geoff Graham

Cr. Steve Gorman

Cr. Alice King

Cr. John Alberti JP

Cr. Brad Pettitt

COUNCIL AND COMMITTEE MEETING DATES

WEEK NO	COMMITTEE/COUNCIL	DATE 2005	MEETING TIME
1	Planning Services Committee (Applications & Policy)	Wednesday 1 June 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 8 June 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 15 June 2005	6.00 pm
4	Council (Planning Services , plus Strategic and General Services Committee)	Wednesday 22 June 2005	6.00 pm
5	Free Week	Wednesday 29 June 2005	
1	Planning Services Committee (Applications & Policy)	Wednesday 6 July 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 13 July 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 20 July 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 27 July 2005	6.00 pm
1	Planning Services Committee (Applications & Policy)	Wednesday 3 August 2005	6.00 pm
2.	Library Advisory Committee Strategic and General Services Committee	Wednesday 10 August 2005	5.30 pm 6.00 pm
3	Planning Services Committee (Applications)	Wednesday 17 August 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 24 August 2005	6.00 pm
5	Free week	Wednesday 31 August 2005	
1	Planning Services Committee(Applications & Policy)	Wednesday 7 September 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 14 September 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 21 September 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 28 September 2005	6.00 pm

CITY OF FREMANTLE

Minutes of the Ordinary Meeting of Council

Held on Monday 25 May 2005 at 6.00 pm

CONTENTS

Declaration Of Opening/Announcement Of Visitors	7
Attendance/Apologies/Leave Of Absence	7
Responses To Previous Public Questions Taken On Notice	8
Public Question Time	8
Disclosure Of Interests By Members	8
Applications For Leave Of Absence	8
Petitions/Deputations/Presentations	9
Confirmation Of Minutes:	9
Ordinary Meeting of Council - Monday 2 May 2005	
Special Meeting Of Council - Wednesday 11 May 2005	
Announcements By The Mayor	9
Questions or Personal Explanations By Elected Members	10
Response to Questions By Elected members	10
Tabled Documents	10
Glossary of Frequently Used Acronyms	10
Committee Reports	

Planning Services Committee (Applications) - 18 May 2005

PSC0505-14	Consent to Advertise the Draft Hilton Village Precinct Plan Council Decision	12
------------	--	----

Library Advisory Committee - 16 May 2005

LAC0505-1	Presiding Officer and Deputy Presiding Officer Election	17
LAC0505-2	Library and Information Service Report - Council Decision	20
LAC0505-3	WALGLA Conference May 2005 - Council Decision	28
LAC0505-4	Local Stock Funding - Council Decision	33

Strategic and General Services Committee - 16 May 2005

SGS0505-3	Boat Show 2006, Application for Free Use of Esplanade Reserve (Absolute Majority) Council Decision	39
SGS0505-4	Request for Refund of Town Hall Hire Costs from Perth Social Forum (Absolute Majority) Council Decision	47
SGS0505-7	Lot 24, Ocean Road, South Fremantle - Transfer of Land Council Decision	51
SGS0505-10	Formation of a Truck and Transport Committee Council Decision	54
SGS0505-11	Parks and Open Spaces Committee Meeting Minutes April 13 2005 Council Decision	60
SGS0505-12	Request for waiving of debt by Fremantle Rugby Club Withdrawn as incorrectly inserted into Notice Paper	
SGS0505-13	Acceptance of funding Lotterywest National Volunteer Week (Absolute Majority) Council Decision	63

SGS0505-14	Changes to Fees & Charges Schedule - Fremantle Leisure Centre (Absolute Majority) Council Decision	66
SGS0505-15	South Beach Car Parking Withdrawn as incorrectly inserted into Notice Paper	
SGS0505-16	Acceptance of Funding from Carers WA (Absolute Majority) Council Decision	68
SGS0505-17	Boating Industry Association - Legal Action- Confidential item Council Decision	71
SGS0505-18	1/13 Essex Street - Fast Eddy's - Sale Withdrawn as incorrectly inserted into Notice Paper	

REPORTS BY THE MAYOR OR OFFICERS OF COUNCIL

Motions of Which Notice Has Been Given – 25 May 2005

Nil

Council Items – 25 May 2005

C0505-15	Abbreviated Statements of Financial Position as at 30 April 2005 Council Decision	73
C0505-16	Confirmation of Accounts for Payment – 30 April 2005 Council Decision	75
C0505-17 Att. 1	Sundry Debtors Report – April 2005 Attachment No. 1 Council Decision	77
C0505-18 Att. 2	Investment Report – April 2005 Attachment No. 2 Council Decision	78
C0505-19	Applications for Construction of Concrete Vehicular Footpath Crossings for Council for April 2005 Council Decision	80
C0505-20	Free and Subsidised use of Halls, Parks and Reserves - 2004 Attachment No. 3 Council Decision	82

C0505-21	Southern Metropolitan Regional Council - Rebuild, Own and Operate the Material Recovery Facility (Recycling) - Approval of Business Plan 2005 - Confidential Item and Confidential Attachment No. 4 Council Decision	84
C0505-22	Tender for a Recyclables Collection Service Council Decision	86
C0505-23	Transport Advisory Committee - Amendment of Instrument of Appointment and Appointment of New Community Representatives Attachment No. 5 Council Decision Absolute Majority Required	91

CONFIDENTIAL MATTERS

SGS0505-17	Boating Industry Association - Legal Action- Confidential item Council Decision	102
C0505-21	Southern Metropolitan Regional Council - Rebuild, Own and Operate the Material Recovery Facility (Recycling) - Approval of Business Plan 2005 - Confidential Item and Confidential Attachment No. 4 Council Decision	107

CLOSURE OF MEETING

MINUTES

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

THE MAYOR, MR PETER TAGLIAFERRI DECLARED THE MEETING
OPEN AT 6.00 PM AND WELCOMED MEMBERS OF THE PUBLIC
TO THE MEETING

ATTENDANCE AND APOLOGIES

Present: The Mayor, Mr Peter Tagliaferri in the Chair and Councillors

East Ward

Cr John Dowson; Cr Brad Pettitt

Beaconsfield Ward

Cr Shirley Mackay; Cr John Alberti

Hilton Ward

Cr Bob Smith; Cr Alice King

City Ward

Cr Steve Gorman; Cr Les Lauder

South Ward

Cr Geoff Graham; Cr John Strachan

North Ward

Cr Doug Thompson; Cr Bob Williams

Chief Executive Officer, Mr Graeme Mackenzie; Director Urban Management, Mr Jayson Miragliotta; Director Cultural and Community Services, Mr Ken Posney; City Librarian, Mrs Julie Caddy, Depot Administration Co-ordinator, Mr Denis Black; Manager Finance and Administration, Mr Alan Carmichael; Manager Infrastructure Services, Mr Jim Duff; and the Minute Secretary and Mayor's Civic Appointments Secretary, Mrs Nellene Hill.

Media present: 2

Public present: 4

LEAVE OF ABSENCE

Nil

APOLOGIES

Nil

RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

PUBLIC QUESTION TIME

1. **Mr Kelvyn Smith**
39B Daly Street
South Fremantle
SGS0505-3

Summary of Statement

Mr Smith spoke of his objections to the proposal for item SGS0505-3.

2. **Mr John Longley**
CEO Fremantle Chamber of Commerce
SGS0505-3

Summary of Statement

Mr Longley spoke in favour of the proposal for item SGS0505-3.

3. **Mrs Vicki Stuckey**
SGS0505-10
General

Summary of Statement

Mrs Stuckey spoke of the new Council meeting times and her objections to the establishment of a Truck and Transport Taskforce.

Summary of Response from Mayor P Tagliaferri

Mayor P Tagliaferri advised Mrs Stuckey that an item on changing of meeting nights is not on the agenda this evening and advised Mrs Stuckey Councillors will take her comments on board regarding the Taskforce when making their decision.

DISCLOSURE OF INTERESTS BY MEMBERS

Nil

APPLICATIONS FOR LEAVE OF ABSENCE

Nil

PETITIONS/DEPUTATIONS/PRESENTATIONS

Cr G Graham presented Council with an Award presented by Senator Ian Campbell in recognition of the City of Fremantle's formal and ongoing commitment to the Climate Protection Program.

Cr D Thompson gave a presentation of a summary on the Municipal Waste Advisory Council and brought Councillors up to date on issues at Local and State Government levels.

CONFIRMATION OF MINUTES

THE MAYOR, MR P TAGLIAFERRI MOVED THAT THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON MONDAY 2 MAY 2005 AND WEDNESDAY 11 MAY 2005 BE CONFIRMED AS A TRUE AND ACCURATE RECORD

SECONDED BY CR D THOMPSON

CARRIED UNANIMOUSLY 13/0

For

The Mayor, Peter Tagliaferri
Cr Bob Smith
Cr Shirley Mackay
Cr John Alberti
Cr Steve Gorman
Cr Doug Thompson
Cr Bob Williams
Cr Alice King
Cr Jon Strachan
Cr Geoff Graham
Cr Brad Pettitt
Cr John Dowson

Against

ANNOUNCEMENTS BY THE MAYOR

Nil

QUESTIONS OR PERSONAL EXPLANATIONS BY ELECTED MEMBERS

Cr Les Lauder spoke to an article in Tuesday 24 May 2005 West Australian and made reference to a recent Council media release.

Cr Bob Smith spoke to the recent flooding on the Freeway and in Victoria Park due to the recent heavy rainfall and asked the CEO Mr Graeme Mackenzie to advise when did an audit take place by the City or the Water Corporation of our City's water drainage system.

RESPONSE TO QUESTIONS BY ELECTED MEMBERS

At Ordinary Council meeting held on 2 May 2005 ex-Cr H Hewitt asked the following:-

Cr H Hewitt queried on page 17 of the March Financial Booklet and amount \$24898.70 for Tip fees to the City of Cockburn. Is that a normal transaction or is it in relation to the troubles we are having with recycling.

Response to question by Manager Finance and Administration Mr Alan Carmichael
The payment comprised of:-

- \$7,469.61 for commercial waste tipping fees. This is a normal monthly transaction, as the SMRC does not accept commercial waste at its facility.
- \$17,429.09 for domestic waste tipping fees. This waste is normally delivered to the Waste composting Facility (Bedminster), but during commissioning and with machinery breakdowns, the waste had to be diverted to landfill. NOTE: this waste is all from the "green bin" and does not include any waste from the "yellow recycling bin".

TABLED DOCUMENTS AND ATTACHMENTS

1. Proposed Alternative recommendation to SGS0505-3
2. Replacement page 37 for the SGS Committee meeting minutes of 16 May 2005

GLOSSARY OF FREQUENTLY USED ACRONYMS

<i>Acronym:</i>	<i>Details:</i>
A&I	Assets & Infrastructure
ACC	Anti-Corruption Commission
BLIMP	Bottom Line Improvement Management Project
CAT	Central Area Transit
COF	City of Fremantle
CPS	City Planning Scheme
DCD	Director Community Development

DCS	Director Corporate Services
DUM	Director Urban Management
DW	DataWorks
EM	Elected Members
FAB	Fremantle Artillery Barracks
FEB	Fremantle Eastern Bypass
FP	Fremantle Ports
HR	Human Resources
IT	Information Technology
LGMA	Local Government Managers Australia
LRA	Long Range Agenda
MG	Management Group
S&I	Service & Information
SMG	Senior Management Group
SoN	State of the Nation
SP&CD	Strategic Planning & Corporate Development
TPS	Town Planning Scheme
UE&C	Urban Environment & Control
UNDA	University of Notre Dame Australia
WALGA	Western Australian Local Government Association
WOW	Wipe Out Waste

COMMITTEE ITEMS

PLANNING SERVICES COMMITTEE

**Items referred to Council from the Planning Services Committee
held in the Council Chambers, Fremantle City Council
Wednesday 18 May 2005**

PRESIDING OFFICER CR LES LAUDER ASKED IF ANY MEMBERS PRESENT
AT THE DEVELOPMENT ASSESSMENTS COMMITTEE HELD ON 18 MAY 2005
FORESEE ANY OBJECTION TO THE MINUTES AS PRESENTED AND PRINTED

NIL

PSC0505-14 Consent to Advertise the Draft Hilton Village Precinct Plan

DataWorks Reference: 115/085 - Hilton Village Precinct Plan
Disclosure of Interest: Nil
Author: Jayson Miragliotta, Director Urban Management
Decision Making Authority: Council – Simple Majority
PSC Agenda Attachments: Perspective concept drawings
 Hilton Village Precinct Plan

EXECUTIVE SUMMARY

The Hilton Village Precinct Plan has been prepared to stimulate and facilitate the redevelopment of the existing Hilton Shopping Centre and the surrounding residential development. The objectives of the Precinct Plan are to improve the existing building form, development opportunities, commercial viability, housing diversity and community focus.

The Hilton Village Precinct Plan shall provide a planning framework to guide future development, subdivision layouts and land use zones within the designated study area. The adoption of the Precinct Plan will assist in the coordinated and integrated development of the designated Precinct Area and surrounding urban catchment.

Council is requested to grant consent to advertise the draft Hilton Village Precinct Plan in accordance with the Scheme provisions, prior to formally considering the adoption of the Plan.

PURPOSE

Council is requested to grant its consent to advertise the draft Hilton Village Precinct Plan in order to seek comments from affected landowners, servicing authorities and general public on the design and structure of the Precinct Plan, prior to considering the formal adoption of the plan.

Background

The Hilton Village Precinct area is located at the intersection of South and Carrington Streets towards the City of Fremantle's eastern boundary. The Precinct area is focused around the existing Hilton Local Centre that straddles either side of South Street. Commercial development within the area has generally been ad-hoc and disjointed with a mixture of retail, service commercial, restaurants, offices, entertainment, community services, medical and private recreation businesses. Whilst the Precinct area include a number of commercial activities and services supporting the surrounding residential catchment the commercial centre's development is fragmented and provides no meaningful focus or identity for the surrounding community, hence the necessity to prepare an integrated precinct plan to guide the area's transformation.

In terms of strategic vision for this particular locality, the City is keen to develop an integrated mixed development node centered on the existing Hilton Local Centre, which is intended to support the needs of the surrounding residential catchment. The precinct area provides significant urban renewal opportunities embracing the Liveable Neighbourhood planning and design principles. The redevelopment of the existing Local Centre and introduction of additional residential development within the area will improve its economic viability and social vitality of the precinct area. The purpose of the Precinct planning process is to provide a strategic framework for future land use development within the designated area and to identify required infrastructure improvements to accommodate future residential and commercial developments.

COMMENT

The Hilton Village Precinct Plan aims too:

1. To improve both the pedestrian and vehicular linkages between the residential and commercial areas.
2. To provide for a broad range of mixed land uses to strengthen community interaction, economic diversity, consolidated urban population, community amenity, community facilities and urban form;
3. To provide for a broad range of residential densities (R20-R100) and accommodation types (single bedroom accommodation, group dwellings, multi dwellings, family houses and seniors developments);
4. To provide solutions to traffic circulation and management;
5. To improve the design standards of the built form to improve the streetscape appeal;
6. To provide a framework to guide future development and land uses within the Hilton Village Precinct area;
7. To improve the employment opportunities and commercial viability of the Hilton Village Precinct;
8. To develop a distinctive character and identity for the Hilton Village Precinct
9. To provide a development vision and identity for the Hilton Village Precinct area

A copy of the draft Hilton Village Precinct Plan is attached. Coloured copies of the Hilton Precinct Plan and perspectives will be available in the Elected Member lounge.

CONSULTATION

The draft Hilton Village Precinct Plan is intended to be advertised for public comment for a period of 21 days and affected/nearby landowners advised in writing for in accordance with the relevant provision of Council's Town Planning Scheme. A public information session will be convened during the public advertising period. The draft Precinct Plan will also be referred to the Department for Planning and Infrastructure and Main Road Western Australia for comment during the advertising period.

Council Officers have already liaised with several key landowners within the designated Precinct area seeking their input prior to the formulation of the Plan. Preliminary discussions have also been held with the Hilton Precinct convener and the members.

STRATEGIC & POLICY IMPLICATIONS

A key function of the draft Hilton Village Precinct Plan is the consolidation of all relevant Council policies and strategic documents pertaining to the designated Precinct area into a single document. In this respect the implementation of the Precinct Plan will ensure that all disciplinary aspects pertaining to the Precinct's development are adequately addressed.

The Hilton Village Precinct Plan is a significant document when interfaced with other strategies for Fremantle including the City Plan No 4, Fremantle Planning Strategy Liveable Neighbourhood Principles. It is therefore critical that the redevelopment and evolution of this employment and mixed development node is guided to ensure the highest level of economic, social and environmental benefits can be achieved. The Hilton Village Precinct Plan is intended to be adopted as a Planning Policy under the relevant provisions of CPS No 4 and requires the endorsement of the Western Australian Planning Commission. The Hilton Village Precinct Plan provides a planning framework to assess future development, subdivision layouts and land use zones within the designated area.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

The Implementation Schedule contained within Hilton Village Precinct Plan document outlines the processes, infrastructure and funding arrangements necessary to implement the plan. Generally new infrastructure will be funded by landowners either as a result of redevelopment and/or subdivision processes. In addition, a Developers Contribution Scheme (refer Part 6 of the text) is proposed to fund the major infrastructure items identified within the designated Precinct area.

The Implementation Schedule recommends that Council upgrades its existing dual use path networks, cycleways, street plantings and road networks within the designated Precinct area in order to ensure continuity with the works to be provided on the private land.

Environmental

The redevelopment of the existing Service Station site located on the corner of Carrington and Hughes Streets for residential purposes will necessitate the preparation and clearance of the required site contamination investigation reports. Approval from the Department of Environment and the Western Australian Planning Commission will be required prior to the area being subdivided or developed for residential purposes.

Social

The Hilton Village Precinct Plan identifies a number of infrastructure and land use improvements designed to address land use conflicts, public accessibility and amenity issues that currently exist within the designated area. Key social objectives of the Plan include an enhanced employment node, improved public access, compatible land uses, improved visual amenity and the development of a consolidated urban node around the Hilton Shopping Centres.

BUDGET IMPLICATIONS

The Hilton Village Precinct Implementation Schedule recommends Council's future infrastructure improvement programme for the locality be coordinated with the private development front. The proposed Developer Contribution Scheme has been designed to facilitate the provision of key infrastructure improvements within the designated Precinct area. The Developer contributions are apportioned on a pro rata basis as part of the subdivision and development approvals process.

LEGISLATIVE AND LEGAL CONSIDERATIONS

The Hilton Village Precinct Plan shall be adopted as a Planning Policy under the relevant provisions of Council's Scheme. The Precinct Plan will guide the future subdivision layout, development patterns and land use zones within the designated area. The Precinct Plan may be modified in accordance with the relevant provisions of Council's Scheme.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

The draft Hilton Village Precinct Plan will be referred to the relevant Precinct Group and affected landowners for comment during the formal advertising period.

Conclusion

The preparation and implementation of the Hilton Village Precinct Plan is a key strategic initiative to consolidate and integrate land use development within the eastern entry into Fremantle. Council is requested to support the advertising of the draft Hilton Village Precinct Plan and associated text as a working document to guide the future growth of the commercial node and the surrounding residential fabric.

COMMITTEE RECOMMENDATION

That Council GRANT its consent to advertise the draft Hilton Village Precinct Plan in accordance with the relevant provisions contained within Town Planning Scheme No 3, prior to further considering the adoption of the Precinct Plan.

MOVED: Cr L Lauder

For	Against
Cr John Dowson Cr Alice King Cr Les Lauder Cr Shirley Mackay Cr Jon Strachan Cr Bob Williams	

CARRIED: 6/0

PRESIDING OFFICER CR L LAUDER MOVED THAT THE FOREGOING RECOMMENDATION NUMBERED PSC0505-14 BE ADOPTED

SECONDED BY CR B WILLIAMS

PUT AND CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Alice King	
Cr Les Lauder	
Cr Brad Pettitt	
Cr John Dowson	
Cr Geoff Graham	
Cr Jon Strachan	

LIBRARY ADVISORY COMMITTEE

**Items referred to Council from the Library Advisory Committee
held in the Committee Room, Fremantle City Council
Monday 16 May 2005**

PRESIDING OFFICER CR JOHN ALBERTI ASKED IF ANY MEMBERS PRESENT
AT THE DEVELOPMENT ASSESSMENTS COMMITTEE HELD ON 16 MAY 2005
FORESEE ANY OBJECTION TO THE MINUTES AS PRESENTED AND PRINTED

NIL

PRESIDING OFFICER CR J ALBERTI MOVED EN BLOC THE FOLLOWING
RECOMMENDATIONS NUMBERED LAC0505-1, LAC0505-2, LAC0505-3 AND
LAC0505-4 INCLUSIVE ADOPTED

SECONDED BY CR D THOMPSON

CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Alice King	
Cr Geoff Graham	
Cr Phil Douglas	
Cr Steve Gorman	
Cr Jon Strachan	
Cr Bob Williams	
Cr Les Lauder	
Cr John Dowson	
Cr Brad Pettitt	
Cr Doug Thompson	

LAC0505-1 Presiding Officer and Deputy Presiding Officer Election

DataWorks Reference: Julie Caddy ;039/007 ;

Author: Julie Caddy City Librarian

Actioning Officer: Julie Caddy City Librarian

DECISION MAKING AUTHORITY

Council Decision

PURPOSE

Election of Presiding and Deputy Presiding Officer

EXECUTIVE SUMMARY

The Library Advisory Committee Local Law states that "a Chairperson shall be elected at the first meeting of the Committee after the first Saturday in May each year". An election must be held for a Presiding Officer and Deputy Presiding Officer for the following year.

REPORT

Background

The Library Advisory Committee comprises representatives of the City of Fremantle, the Town of East Fremantle and the library membership. As per the Local Law, the Committee is appointed "for the purpose of advising the Council regarding the management and control of the Library".

Comment

Election of a Chairperson is required at the first meeting of the Committee after the first Saturday in May each year.

Conclusion

Election of a Presiding Officer and a Deputy Presiding Officer for the next twelve months must be completed.

STRATEGIC & POLICY IMPLICATIONS

Not applicable.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable.

Social

Not applicable.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

This recommendation is in accordance with the Local Law.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

- a) That a Presiding Officer be appointed for the Library Advisory Committee for the period through April 2006.
- b) That a Deputy Presiding Officer be appointed for the Library Advisory Committee for the period through April 2006.

COMMITTEE RECOMMENDATION

- a) That Cr. John Alberti be appointed Presiding Officer for the Library Advisory Committee for the period through April 2006.
- b) That Cr. Geoff Graham be appointed Deputy Presiding Officer for the Library Advisory Committee for the period through April 2006.

Moved:	Mayor, Peter Tagliaferri	Carried:	11/0
	For: Mayor Peter Tagliaferri Cr. John Alberti Cr Geoff Graham Cr. Brad Pettitt Cr. Bob Smith Cr. Doug Thompson Cr. Steve Gorman Mr Brian Steele Ms Judith Kenny Mr Gerard MacGill Mr Chris Hill	Against:	

ITEM NUMBERED LAC0505-2 WAS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

LAC0505-2 Library and Information Service Report: (Council Decision)

DataWorks Reference: Julie Caddy; LIB233: 039/007;
City Librarian

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

STATISTICS

(a) MEMBERSHIP 31 March

	Adult	Junior	Total
Fremantle residents	7008	1195	8203
East Fremantle residents	1324	236	1560
Non-residents, employees in Fremantle	913	0	913
Non-residents, employees in East Fremantle	10	0	10
Non-residents students in Fremantle	291	39	330
Non-residents students in East Fremantle	2	6	8
Non-residents (Melville residents)	1295	13	1308
Non-residents (Cockburn residents)	1471	160	1631
Non-residents (Cottesloe/MP/PG residents)	590	550	1140
Non-residents (Kwinana residents)	78	1	79
Non-residents (Rockingham residents)	83	4	87
Non-residents (elsewhere)	710	0	710
Staff	21	0	21
Temporary members	43	0	43
TOTAL 31 March 2005	13839	138392	16043
		204	

TOTAL 31 March 2004	14481	1905	16386
----------------------------	--------------	-------------	--------------

These figures include 71 homebound people to whom the library delivers, but excludes 23 institutions which have bulk loans from the library.

Also excluded are 238 public libraries (registered as members for inter-library loan purposes) and all blacklisted borrowers (retained on the database to intercept defaulters).

(b) STOCK ISSUED JANUARY - MARCH

	Adult and Child Members	Other Libraries	Hospitals (bulk loans)	Home- bound Members	Total
Adult fiction	21056	593	172	1058	22879
Adult non-fiction	16150	632	48	142	16972
Languages other than English	1282	26	12	0	1320
Inter-library loans	954	0	2	13	969
Junior fiction	11666	89	2	6	11763
Junior non-fiction	2342	16	1	6	2365
Young Adult	1093	5	0	0	1098
Magazines	1568	2	2	6	1578
Music CDs	2426	0	12	8	2446
Musicassettes	86	0	1	1	88
Reference	<u>2</u>	<u>5</u>	<u>0</u>	<u>0</u>	<u>7</u>
TOTAL Jan - March 2005	58625	1368	252	1240	61485

TOTAL Jan - March 2004	63266	1538	449	1526	66279
------------------------	-------	------	-----	------	-------

Daily Averages Jan - Mar 2005	814	19	4	17	854
Daily Averages Jan - Mar 2004	844	20	6	20	890

Note: Figures include issues and renewals
Open 72 days

(c) ITEMS ON LOAN TO OUR MEMBERS

	16 February 2005
Adult non-fiction	4016
Adult fiction	4260
Magazines	285
Other languages	255
Musicassettes	20
Music CDs	435
Pamphlets & Maps	<u>0</u>
Adult stock	9271
Children's stock	3651
Young Adult stock	309
Other libraries' stock	<u>318</u>
Total items on loan	13549

Total items on loan 16 Feb 2004: 14708

(d) REQUEST AND INFORMATION SERVICE

	<u>2003</u>	<u>2004</u>	<u>2005</u>
Requests for items in stock	1220	1430	1573
Requests for inter-library loans	1457	1503	1398
Fre-info queries	2385	2560	2324
Local History queries	692	778	806
General queries (est)	5369	4433	4784

In addition staff handled 1454 requests from other libraries (1671 in the same quarter in 2004)

(e) ON-LINE SERVICES

Hits on Fre-info databases: **9317** (2004: 7802)

OPAC (on-line public access catalogue) queries: **55350** (2004: 55650)

NB: includes searches in the library, and elsewhere.

Community Access Internet sessions (in the library): **1615** (2004: 1911)

Staff-conducted Internet –for-absolute-beginners training: **4** (2004: 6)

Australia New Zealand Reference Centre (EBSCO) logins: **187** users made **522** searches; they then accessed 908 full-text articles and abstracts (2004:113 users; 412 searches)

Britannica Online: 249

People accessing the library's web page: **7763** (2484)

(f) VISITS JANUARY - MARCH

	<u>2005</u>	<u>2004</u>
Total	55515	61781
Daily average:	771	835

Note: the people counter does not cover the Fre-info door.

The January to March quarter for 2005 was a significant one in the library's history, with the retirement in January of long serving City Librarian, Betty McGeever. Mrs McGeever worked for the City for over 45 years and will be missed by staff and customers alike for her tireless devotion to high quality library and information services to the City of Fremantle and Town of East Fremantle.

Julie Caddy was appointed to the position of City Librarian, after an extensive recruitment process. Mrs Caddy had previously held the position of Librarian: Systems and Adult Services with the City. The changeover of senior staff has delayed some priorities for the library, however many areas have continued to achieve or progress towards goals.

Surveys of library users are underway, utilising a person recruited through the Volunteer Centre to interview people exiting the library about their satisfaction with the service and ideas for future directions. Surveys will be ongoing for some time to fully cover all opening hours of the library and a report will be forthcoming on the results.

Presentations were made to staff from four other Business Units on key features of the library's online databases. These sessions were well received by attendees and were very effective in raising awareness on the range and variety of information available online through the library.

The library participated in the One Book program run by the Perth International Arts Festival (PIAF). This program aimed to have all of Perth simultaneously reading and discussing the same book. Craig Silvey's *Rhubarb* was the chosen book and ten copies were given to the library by PIAF to enable the program.

The book was already a popular choice among Fremantle readers as Craig Silvey is a Fremantle resident and *Rhubarb* is a FACP publication. All copies were constantly on loan throughout January and February, with 34 requests received for the title in that time, and 48 loans made. The books are still in demand to satisfy outstanding requests.

It was disappointing that some of the events run in conjunction with the program, eg author visits were not scheduled at Fremantle Library. There was a community expectation of this occurring and feedback to this effect has been made to PIAF.

FRE-INFO

2324 queries were received at the Fre-info desk for community information during the quarter, and a further 9317 queries were made directly to the Fre-info website - perhaps living up to a compliment from the Fremantle Herald referring to Fre-info as the 'Google' of Fremantle.

This quarter was a particularly busy time for queries about events, which included the Street Arts Festival and Blues Festival, Thursday Village Markets, Australia Day events, School Holiday activities, and queries about the approaching Blues & Roots Festival.

The most notable query was a phone call from the Great Sandy Desert seeking the name of a nearby business. The Fre-info service is used by the community seeking an extensive range of information, including local chimney sweeps, where to purchase Vietnamese silk, where to play the game *Número*, where/when Waitangi Day is celebrated, contact for the Tripe Club, where to learn Farsi, and many queries about the Migrant Welcome Wall & application forms

Internet searches provided answers to people seeking information about Mrs Potts' Irons, obscure Saints, baby names and parts of Government Acts.

The Community Information Librarian participated in the LGMA Local Government Corporate Challenge as a member of the City of Fremantle Team "C-Lions". The Challenge is a valuable opportunity to develop management and corporate thinking skills in staff. Weekly sessions under the guidance of a mentor put the team through a rigorous training process. The team were required to complete a series of hypothetical tasks on March 17th in competition with teams from other Local Government Authorities. Tasks ranged from a debate about Council opening hours, an examination of the values & ethics of councils, a performance review and developing a Project Management strategy. No technical equipment such as computers was permitted for this year's challenge, so it was back to pen & paper and team members' verbal skills.

LIBRARY MANAGEMENT SYSTEM

The inaugural Amlib (Infovision) WA Conference was attended by Linda Thorne on 3rd March, 2005. The conference was organised by the Western Australian Amlib user group and the program featured a mixture of demonstrations of new and existing products by local and interstate InfoVision staff and presentations by public library staff of practical applications for various features of the Amlib system.

Sessions included making printed bibliographies and online booklists for library web pages and adding website links to library catalogues both by original cataloguing of web sites and by subscribing to a service which supplies catalogue records to download. The day finished with a forum on the use of Z39.50 in public libraries which could, when combined with another internet protocol Z39.83, significantly improve interlibrary loan service to library users by allowing searching of other library's circulation records and could possibly allow library cards to be valid statewide.

Judy Still from InfoVision's Melbourne office demonstrated Netloan Pro, a software package designed to manage public access computers in the library. The library's Amlib borrower records are used to allow bookings and control access to computers. Bookings may be made by staff or by customers and customers must enter their library membership number to start their session. When a customer's booking time is close to finishing, a timer on their screen shows the minutes remaining and when time is up, NetLoan Pro is capable of automatically logging out. Net Loan Pro is currently used by five Australian public library systems and will be investigated for possible future application at Fremantle.

FINDING MY PLACE GRANT

During 2003 and 2004, a partnership was established between the Western Australian Department of Education and Training and the City of Belmont's Ruth Faulkner Public Library to assist disadvantaged young people who were considered at risk of disengaging from the education system prematurely.

The program, called Finding My Place, aims to give students a better appreciation for learning so that they will stay in a learning environment, and also to prepare them with life skills necessary to succeed in a study or work environment. The ten sessions in each program were organised and hosted by the public library and promoted the library as an alternative, accessible and non-threatening venue for life-long learning.

Fremantle City Library was successful in obtaining a grant from the Department of Education and Training for \$3000 to conduct a Finding My Place program in Term 2 of 2005. Fremantle Fast Track, based at the Fremantle Education Centre in the Princess May building, has enthusiastically agreed to involve their students. Much of this quarter has been spent by Linda Thorne, Children's Librarian and Ralph Gerrard, Acting Coordinator of Fremantle Fast Track, planning sessions within the terms of the grant that will be of benefit to the Fast Track students.

In addition to the ten sessions funded by the grant, five library tours were conducted in March to introduce 36 of the Fast Track students to Fremantle City Library, raise their awareness of library resources and allow them to join the library. Students at every tour were fascinated by historic photos of the Princess May building and the images of former students on the Local History photographic database. 18 Fast Track students joined the library.

CHILDREN'S LIBRARY

Nine Year One classes from Lance Holt, Samson, East Fremantle, Beaconsfield and St Patrick's Primary Schools were visited by the Children's Librarian to promote Reading Rewards. By the end of the quarter, 47 children had joined the program to collect stickers and earn their free library bags, with 13 of these children joining Fremantle City Library for the first time. Other outreach visits were also made to Samson Pre-Primary and ABC Day Care Centre in Hilton. Three hundred and thirty nine children have been introduced to the library and its resources through these visits.

The Reading Rulz summer holiday reading club was offered to children during the January school holidays. This was the first time Western Australian public libraries joined with Eastern States libraries to produce a national summer holiday reading program. Reading Rulz was supported by colourful posters, giveaways, activity sheets and an impressive interactive website. Young people who joined at Fremantle were rewarded with small prizes each time they borrowed and borrowing ten items gained them an entry into the State Library's prize draw.

Over one hundred children joined Reading Rulz at Fremantle. Western Australia's own Premier's Summer Reading Challenge was also promoted.

The Storytime year began with a special Pyjama Stories evening session in the January school holidays. Local author and ballerina Lisa Purchas visited the library during a February Storytime session to read her new book. Lisa also brought tutus for the children to dress up in and then taught the small ballerinas some simple dance steps.

A total of 325 children as well as their parents or carers have attended 21 storytime sessions during the quarter. Sixteen toddler tales sessions, providing an introduction to story and rhyme for 18 month to 3 year olds, were held for two groups totalling 17 children and their parents.

LOCAL HISTORY

Local History hosted a one week practicum in January for Josephine Thompson, a Curtin University student. Josephine was a very experienced professional, on leave from the National Library, who was studying for a BA in Librarianship and Corporate Information Management. Josephine prepared a Collection Management Policy for the Local History Collection as part of her course requirements. This policy was a significant update and review of the existing one and is likely to be implemented with minimal alteration.

Challenger TAFE students visited as a class group to learn about resources on the early history of Fremantle. Later the students returned to work on individual projects. Several groups of students from the Fast Track programme also visited for a brief overview of the collection. Other visitors included several from overseas and the Eastern States checking on family connections. Many local residents came in to consult reports on developments proposed for the Fremantle area. There were also several authors checking Fremantle information.

A selection of Oral History interviews have been copied to form the nucleus of a loan collection to be launched as part of the Heritage Week celebrations. In line with the themes of Heritage Week, they feature migrant stories and World War II memories.

Queries for the quarter totalled 806, the second highest for the March quarter since the commencement of statistical records in 1991/1992.

OFFICER'S RECOMMENDATION

That the information be received.

Moved: Cr. John Alberti

For:

Mayor Peter Tagliaferri
Cr. John Alberti
Cr Geoff Graham
Cr. Brad Pettitt
Cr. Bob Smith
Cr. Doug Thompson
Cr. Steve Gorman
Mr Brian Steele
Ms Judith Kenny
Mr Gerard MacGill
Mr Chris Hill

Carried: 11/0

Against:

ITEM NUMBERED LAC0505-3 WAS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

LAC0505-3 WALGLA Conference May 2005

DataWorks Reference: LOCLIB ;103/002
Author: Julie Caddy City Librarian
Actioning Officer: Julie Caddy City Librarian

DECISION MAKING AUTHORITY

Council Decision

PURPOSE

To report on the results of attendance at the Western Australian Local Government Librarians Association Conference, "Our Community, Our Future" in March 2005.

EXECUTIVE SUMMARY

Attendance at the Western Australian Local Government Librarians Association Conference was valuable to staff who attended. The one day conference included papers on the re-invention of library services to a community, public safety and the positive role of public libraries in this area, libraries as community hubs and as agents of change for community togetherness, use of technology in improving community access to libraries and an early literacy programme bringing libraries and the community together.

REPORT

Background

The Western Australian Local Government Librarians Association (WALGLA) was established to ensure effective public library service for the people of Western Australia through:

- Communication and information exchange
- Developing and setting standards
- Collaboration with other agencies
- Advocacy
- Facilitating discussion forums
- Promoting public libraries

The biennial conference is a significant event in generating discussion on public libraries at all levels of government and aims to involve Councillors, Senior Council and Library staff.

The conference this year was held at the Perth Convention and Exhibition Centre and was attended by the Directory Community Services, City Librarian and two senior library staff.

Comment

"Our Community Our Future" was the theme of the conference and was very pertinent to the opening address from Yves Chan Kam Lon, Director of the National Library of Mauritius. Yves detailed the work done by a dedicated group of librarians to establish an effective and Quality Management accredited library service in a multilingual country with a high commitment to education and literacy. That work has been rewarded by the community through high usage and recognition of a service which prides itself on quality, integrity, innovation and promptness in a customer focussed environment. While the service is still a long way behind that seen in a country such as Australia, the paper demonstrated the power of a few determined and visionary people to achieve and prove high quality service provision in an area demanded by the community.

Public libraries are universally identified as welcoming, non threatening and safe. They are the fifth most popular non work activity, used by 65% of the population and are five times more popular than watching football. This information was part of a paper by Kathleen Swinbourne, whose PhD studies have examined issues of safety in the community. She discussed people's insecurity in today's world and their lack of trust in societal institutions. Solutions that demand control, eg surveillance, police powers, have not resulted in feelings of increased safety, and often lead to subversion of the process rather than good behaviour.

Public libraries are frequently seen as the heart of a community, particularly in low socio economic areas. Public libraries trust people and have low levels of formal security, relying on the presence of other people. They are free, publicly accessible and available, both in resources and space. This trust is rewarded with good behaviour. Awareness of safety issues, community perceptions and unintended consequences of security measures are necessary in planning of buildings and services if public libraries are to maintain their level of trust within the community.

Papers from Allan Tranter, Director of Creating Communities and Anne Devenish, Librarian Kununurra Community Library highlighted the importance of public libraries in bringing communities together.

Allan discussed the creation of community hubs which are attractors of, and a destination for people as well as being vital physical centres. A hub must reach across markets and have a relationship with the community.

Public libraries and their appeal to all sectors of the community, can form an integral part of a mixed use hub. Anne told the audience about a hugely successful community storytelling project in Kununurra which had brought the whole community to the library over the course of the programme and had been instrumental in breaking down community race barriers and establishing the library as an integral part of the community for all people.

The Deputy Chief Executive, Operations, Ngian Lek Choh from the National Library Board Singapore, spoke of the implementation of technological solutions to increase usage of Singapore's libraries, and break down the community perception of them as old, institutional, cold, unfriendly and inaccessible. The change process involved planning and development, user acceptance tests, community focus groups and improvement implementation. The introduction of self serve technology, automated materials handling systems, do it yourself services and online and phone help services has turned Singapore's library service around. The country now boasts fifty percent library membership amongst its population and includes one library with no staff on site apart from a Concierge to provide directional advice. Library staff visit to check functionality, but operations are based on trust in the community to use self serve and online or phone help facilities.

Caroline Barratt-Pugh from Edith Cowan University(ECU) evaluated the implementation of the Better Beginnings programme in two libraries. Better Beginnings is an early intervention family literacy programme to provide positive language and literacy influences in the first three years of life. New born children and their parents are presented with a pack containing a book, leaflets on how to use libraries, list of suitable books available at their local library, growth chart with nursery rhymes. Ongoing programmes at the library encourage the parents into reading and sharing rhymes and songs with their baby in its early years.

This paper was particularly pertinent as the City of Fremantle has been invited to participate in an extension of the programme in 2005/06. The evaluation by ECU showed that as a direct result of Better Beginnings 24% of mothers joined their library, 34% changed their opinion that babies benefit from and enjoy early songs and rhymes and 64% joined their baby to the library. Other results showed the programme was not only beneficial for the babies but for building community contact among the parents.

The conference closed with a paper from Christine Mackenzie, Chief Executive Officer, Yarra Plenty Regional Library and President of the Australian Library and Information Association. She reinforced the message that public libraries must recognise and respond to community needs and create connections within the community, be they cultural, learning, reading, information, social or professional. Numerous examples of programmes, services and buildings which successfully work towards achieving such goals were cited and will be valuable references in planning future services for the City of Fremantle.

Conclusion

The WALGLA Conference was an excellent opportunity to extend knowledge of national and international trends in public library service provision and gain a broad understanding of possibilities for future service development at the City of Fremantle. The opportunity to attend was appreciated by all and knowledge gained will be of assistance as the library moves forward.

STRATEGIC & POLICY IMPLICATIONS

This has a broad connection to the City Plan.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable.

Social

The Fremantle City Library is an integral part of the community, contributing to its social, educational and cultural wellbeing. Knowledge gained through participation in this conference will be put to good use in future library planning for the City of Fremantle.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Not applicable.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That the information contained in this report be received.

Cr. Doug Thompson moved an amendment to the recommendation to add parts 2 and 3 to the recommendation.

COMMITTEE RECOMMENDATION

- 1. That the information contained in this report be received.**
- 2. That taking into consideration the issues raised in this report, consideration be given to developing a strategic plan for Library Services.**
- 3. That the Chief Executive Officers of the City of Fremantle and the Town of East Fremantle be requested to examine options and processes for developing a strategic plan for Library Services.**

Moved: Cr Doug Thompson

For:

Mayor Peter Tagliaferri
Cr. John Alberti
Cr Geoff Graham
Cr. Brad Pettitt
Cr. Bob Smith
Cr. Doug Thompson
Cr. Steve Gorman
Mr Brian Steele
Ms Judith Kenny
Mr Gerard MacGill
Mr Chris Hill

Carried: 11/0

Against:

ITEM NUMBERED LAC0505-4 WAS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

LAC0505-4 Local Stock Funding

DataWorks Reference: Julie Caddy; 027/001
Author: Julie Caddy, City Librarian
Actioning Officer: Julie Caddy, City Librarian
Decision Making Authority: Council

Purpose

To provide information on the level of funding provided by Local Government Authorities for the purchase of library stock in addition to that provided by the State Library of Western Australia (SLWA).

EXECUTIVE SUMMARY

A survey of metropolitan public libraries shows funding for local stock purchases to supplement SLWA stock provision is significant in many cases. The ability to use such funds to meet customer demand in a timely manner enables libraries to provide effective and efficient service to their customers. The declining usage experienced at Fremantle, and the rating of the library's stock by many as 'average' in a current survey, indicate that Fremantle City Library is not providing a service to the level expected by the community. It is recommended that funding for local stock purchase be submitted as an item in the 2006/07 budget process.

Background

The level of funding provided to Fremantle City Library as compared to that provided by other Local Government Authorities for the purchase of local stock was raised at the February 2005 meeting of the Library Advisory Committee. Information was sought by the Committee on comparative levels and implications for Fremantle.

COMMENT

Fremantle City Library receives funding of \$8000 (2004/05) in its operating budget for the purchase of 'publications'. This budget encompasses photograph and monograph purchases for the Local History collection as well as books, CDs, DVDs, and videos for the adult and junior library collections. The library has a long established music CD collection which relies heavily on donated items to refresh it. Spending on this collection in recent years has been very low, in the vicinity of \$500, and in 2004/05, 25% of the budget was committed to this area to regenerate its appeal to customers.

Local History has in the last few years been donated two substantial collections of negatives from noted photographers Michael Lewi and Brett Sumner. A selective process has been applied to the production of prints, however a significant expenditure has occurred towards these and other ancillary purchases for the collection. In 2003/04 Local History used 71% of the available budget.

Local History is expected to account for at least 30% of available funds in the current financial year.

The commitment to these collections which cannot be resourced in any other way means the library has a low amount (approximately \$2000) to expend on books for the general collection. Available funds are used to purchase additional copies of titles where a high level of demand exists on an 'in stock' item, or where the library has missed ordering a title which proves to be in heavy demand from members. The Children's Librarian also uses these funds to purchase titles which are in demand as a result of having won or been nominated for an award.

The library is fortunate in having some members who regularly purchase then donate best sellers and other good quality titles to the library after reading them. This supply is however erratic, inefficient, and subject to those people's personal taste rather than collection or demand analysis.

A survey of Metropolitan Library systems to determine commitments to local stock purchase produced the following results:

1. Expenditure levels

Single branch systems

	Annual budget range	Average expenditure
Books	\$500 to \$33500	\$20200
Audio visual (Music CD, DVD, Video)	\$4000 to \$11000	\$7575

Multi branch systems (per branch library)

	Annual budget range	Average expenditure
Books	\$2000 to \$31000	\$13250
Audio visual (Music CD, DVD, Video)	\$500 to \$5000	\$4000

2. Stock percentage

The local stock component can be up to 60% for libraries with high budgets; however 20-45% is a common range for others.

3. Workload

Staff time is required to purchase, catalogue and physically process local stock. Some libraries were unable to supply accurate information on this, and many provided estimates for the three processes combined. One library also provided an alert to the ongoing costs of repair, both in staff time and materials. The average time for those able to supply this information was .83 of a full time equivalent staff member. This time is shared between the different levels of staff that complete the varying processes.

4. Purchase mechanisms

All libraries surveyed used local bookstores for at least a part of their purchasing. Those with larger budgets also used stock distribution companies, with order and delivery processes used by 73% of respondents. Browsing of bookshop shelves was used by 63% of libraries as a selection mechanism, and 57% placed orders as a result of review reading and collection analysis.

5. Purpose

When asked about the purpose of having a local stock budget, all respondents identified the need to fill stock gaps and satisfy heavy demand in a timely way, 95% used part of their budget to target particular collection areas, eg DVD, video, large print, literacy, beginning readers, etc. 73% felt that increasing stock levels was an important part of the rationale behind local stock budgets.

The low expenditure on local stock by the Fremantle Library has been due to a number of factors, including:

- Awareness of the obligation of State Government to provide public library stock
- Reluctance for local government to meet a state government responsibility
- Limited floor space in Fremantle library - accommodating the stock already held is a major issue in the current premises
- Respect for the financial limitations of Council which emerge in the annual budget process

Fremantle library's membership and loans have been decreasing in the past one to two years. The state of the stock is seen as a significant factor. A survey of library users is currently underway and over half of respondents to date rate the library stock as Average.

This is a reflection of the poor level of State Government funding in recent years and it is hoped the additional \$10.3 million received in 2004 is the beginning of a turn around in that. However the use of local stock funds by other Local Governments is a factor in people's perception of the effectiveness of those library services compared to Fremantle's.

The argument, that Local Government Authorities shouldn't provide their libraries with local stock funding as this detracts from the State Government's obligation to provide these libraries with adequate funding, only has political force if the majority of municipalities are not doing this. As is shown by the above survey results, this is not the case, most Local Governments have come to the realisation that SLWA is underperforming, and that the most effective means of improving the quality of library service to their community is through local stock funding.

Anecdotal evidence suggests people are using neighbouring libraries in preference to Fremantle as they can obtain current titles more readily, a result of local funding being used in those libraries to meet this demand.

A comparison of one neighbouring library with Fremantle shows a greater rate of loans and higher membership, despite a similar number of visitors annually:

	Fremantle	Library X
SLWA stock	40690	50150
Local stock	5553 (12%)	12674 (20%)
Music CDs	1063	3529
03/04 loans	262101	395085
03/04 visitors	214136	214816
03/04 reference enquiries	20574	15597
Members	16211	34132
Local stock budget	\$2000(approx)	\$14000(approx)

The membership is reflective of a higher population; however the difference in people coming to the library is less than one opening day for Fremantle. The greater loans may be partly attributed to a higher SLWA stock, but the ability to use local funds to supplement this is a contributing factor.

Statistically speaking approximately 20% of a library's collection does around 80% of the work (i.e. loans). The challenge for public libraries is twofold: to maximise the quality of this 20%; and to maximise client access to this 20%.

Current SLWA funding is adequate to achieve the former, though there is much room for improvement as only a portion of published material is supplied through SLWA. It is not adequate to achieve the latter, due to timeliness of delivery. Part of the \$10.3 million received last year by SLWA has been used to employ staff to increase throughput of incoming stock, and other mechanisms have been introduced to assist this. While improvements in time from order to delivery have been noticed this year, delivery time is still far below community expectation.

Local stock funding is the most effective tool to respond to current customer demand. If what is deemed topical and outstanding by the customer can be supplied by the library in a more effective and timely manner then customer satisfaction will be increased. Loans will increase as customers are provided with greater access to an improved range of titles.

Conclusion

That Fremantle City Library is not meeting customer expectations is evidenced by declining membership and loans. Long waiting lists for popular titles, and inability to meet demand for topical material are frustrating for staff and customers alike. Fremantle is the only metropolitan authority not providing local stock funds for their library service.

Provision of local stock should not enable an abdication of state government responsibility in this area, and lobbying to improve state funding for public libraries should continue to be a priority for this Council.

It is recommended that the City Librarian examine a strategy to develop a local stock budget that, while not as great as in some libraries, will enable the library to better meet customer demand in a timely manner. This strategy will include consideration of staff support requirements, separation of Local History and general library requirements, and provision of suitable funding for both Adult and Junior collections, and will enable submission of New Initiative requests in the 2006/07 budget process.

STRATEGIC AND POLICY IMPLICATIONS

This has a connection to the City Plan as follows:

- Fremantle people are able to participate in all aspects of their community and engage in life long learning
- Fremantle cherishes its history and cultural heritage and draws strength from its traditions
- We are delivering services that meet the needs of the community and result in high levels of community satisfaction

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

This will have future budgetary implications.

Environmental

NA

Social

NA

Budget implications

Details of budget implications will be developed towards the 2006/07 budget.

Legislative and legal considerations

NA

Precincts and other committees recommendations plus other consultation

Not applicable

Voting and other special requirements

Simple majority required.

OFFICER'S RECOMMENDATION

That the City Librarian develop a new initiative request for the 2006/07 budget process to enable local stock purchase to meet community expectation of the library service.

Moved: Cr J Alberti

For:

Mayor Peter Tagliaferri
Cr. John Alberti
Cr Geoff Graham
Cr. Brad Pettitt
Cr. Bob Smith
Cr. Doug Thompson
Cr. Steve Gorman
Mr Brian Steele
Ms Judith Kenny
Mr Gerard MacGill
Mr Chris Hill

Carried: 11/0

Against:

STRATEGIC AND GENERAL SERVICES COMMITTEE

**Items referred to Council from the
Strategic and General
Services Committee
held in the Council Chambers, Fremantle City Council
Wednesday 18 May 2005**

MAYOR PETER TAGLIAFERRI ASKED IF ANY MEMBERS PRESENT AT THE
DEVELOPMENT ASSESSMENTS COMMITTEE HELD ON 18 MAY 2005
FORESEE ANY OBJECTION TO THE MINUTES AS PRESENTED AND PRINTED

NIL

MAYOR P TAGLIAFERRI MOVED EN BLOC THE FOLLOWING
RECOMMENDATIONS NUMBERED SGS0505-7, SGS0505-11, SGS0505-13,
SGS0505-14, SGS0505-16, SGS0505-17 BE ADOPTED

SECONDED BY CR D THOMPSON

CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Alice King	
Cr Geoff Graham	
Cr Les Lauder	
Cr Steve Gorman	
Cr Jon Strachan	
Cr Bob Williams	
Cr Brad Pettitt	
Cr John Dowson	
Cr Doug Thompson	

**SGS0505-3 Boat Show 2006, Application for Free Use of
Esplanade Reserve (Absolute Majority)**

DataWorks Reference: 068/013
Disclosure of Interest: Nil
Author: David Duncanson, Economic Development Officer
Actioning Officer: David Duncanson, Economic Development Officer
Decision Making Authority: Council
Agenda Attachments:

PURPOSE

To advise Council of an application for free use of the Esplanade Reserve in May 2006 to stage the 2006 Boat Show, to be known as the Fremantle Boating Festival.

EXECUTIVE SUMMARY

An application has been received for free use of the Esplanade Reserve in May 2006 for the staging of a boating festival. While there are a number of issues, which are outlined in this report, it is considered that, since the event will be a free event and with the right management tools in place then free use should be granted. The economic impact of such an event on the local business community should be considerable.

BACKGROUND

The Perth International Boat Show was held on the Esplanade Reserve on August 2004 and was organized by the Boating Industry Association of Western Australia (BIAWA). The event attracted approximately 35,000 people and had a considerable positive economic impact on Fremantle with over \$700,000 being spent in local businesses.

Free use of the Esplanade Reserve was given to BIAWA on the understanding that they would hold the event annually in Fremantle. In November 2004 the BIAWA informed the City that they would not be holding the 2005 event in Fremantle but would be moving it to the new Perth Exhibition and Conference Centre. The City has advised the BIAWA that they consider this to be a breach of contract and require payment of the hire fee for the reserve.

Negotiations have been held with Exhibit Exhibitions, a private company, to see if a boat show type of event could be held in Fremantle in autumn 2006. They have come back with a proposal which includes the following points:

- Event to be named Fremantle Boating Festival
- To be held from 5 to 7 May 2006
- To be a family oriented event not an event with the main aim being the sale of larger boats;
- 20% of all profits to be distributed to Fremantle First for the promotion of Fremantle in general;
- No charge will be made to view the exhibitions on the Esplanade;
- Part of Fishing Boat Harbour to be used to display boats;
- Most of Esplanade Reserve to be used but no big marquees only small marquees for exhibitors.

Exhibit Exhibitions have requested that they be given free use of the Esplanade Reserve from the 1st May until the 9th May which allows for the set up and dismantling of the marquees etc.

COMMENT

The style of this event will be one where it is promoted as a family event and there will be much more to do than just look at boats. There are a number of issues which should be taken into account when considering the application for free use.

While the applicant is a commercial organisation, and as such intends to make a profit out of organizing the Boating Festival, they have committed 20% of all profits, generated from the Boating Festival to Fremantle First for future promotion of Fremantle.

At this early stage of organisation there is no intention of charging for entry however should this change and an entry charge is to be made then the organizers would be willing to pay a hire fee for the reserve.

Experience from staging the previous boat show in August 2004 indicates that strict management of the event is required particularly in relation to access of vehicles on to the reserve. Approximately \$25,000 damage to the reserve occurred during the 2004 event. It is therefore important to reduce the possibility of damage and ensure that if it does happen then a sufficient deposit is received in advance.

In order to maximize the economic impact on local businesses the organizers have agreed to try and use Fremantle caterers where possible.

CONCLUSION

The standard charge that the City would normally make for hiring the Esplanade Reserve for nine days is \$53,000. The organizers have stated that if this full charge was made then the event would not happen as it would not be financially viable. Even with the organizers charging for entry the event would not be viable if a full fee was charged. Therefore the recommendation, given at the end of this report, reflects this, in that, should the organizers not charge the public for entry then they should have free use of the reserve and should they charge an entry fee then Council should make a charge of \$15,000 for use of the reserve.

In order to minimize damage to the reserve, particularly from vehicles, it is suggested that the organizers should be required to agree a Management Plan with Council staff and be required to comply with the Management Plan. In addition, with an event of this size there is bound to be some damage, a bond should be payable by the organizers and that the bond amount should be \$20,000.

It is important that should this event go ahead the impact on the local business community and the nearby residential community is monitored. Therefore it is recommended that an economic impact assessment is undertaken and reported back to Council and that any comments received from members of the community are also reported back to Council.

STRATEGIC AND POLICY IMPLICATIONS

This item has connection to the City Plan in creating a vibrant economy.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

It would be expected that the economic implications from staging the boating festival will be considerable however a detailed report on those effects will be brought back to Council after the event.

Environmental

The effect on the Esplanade Reserve will be monitored and the agreement of an event management plan will minimize any negative environmental effect.

Social

The boating festival will add to the vibrant mix of events and attractions in Fremantle.

BUDGET IMPLICATIONS

None

LEGISLATIVE AND LEGAL CONSIDERATIONS

None

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

None

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

OFFICER'S RECOMMENDATION

That Council grant Exhibit Exhibitions free use of the Esplanade Reserve from the 1st to 9th May 2006 on the following conditions:

1. That there is no charge for entry to the event;
2. That should there be an entry fee to the event on the Esplanade then a hire charge of \$15,000 will apply for use of the Esplanade Reserve from the 1st to 9th May 2006;
3. That Exhibit Exhibitions enter into a management agreement for the period of the event;
4. That a deposit of \$20,000 be paid to cover the cost of repair of damage to the Esplanade occurring during the event;

5. That an economic impact assessment be undertaken and that the results be reported back to Council;
6. That where possible local food providers be asked to provide catering at the event.

Cr S Gorman moved to defer the item to the next Ordinary Meeting of Council to be held on Wednesday 25 May, 2005.

COMMITTEE RECOMMENDATION

That the item be deferred to the Ordinary Meeting of Council to be held on the Wednesday 25 May, 2005.

MOVED: Cr S Gorman

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

REASON/S FOR CHANGE TO OFFICER'S RECOMMENDATION

The item was deferred to allow for a copy of the submission to be provided to all Councillors.

CR J DOWSON MOVED HIS ALTERNATIVE RECOMMENDATION AS FOLLOWS:

OFFICER'S RECOMMENDATION

That Council grant Exhibit Exhibitions use of the Esplanade Reserve from the 2nd to 9th May 2006 on the following conditions:

1. That there is no charge for entry to the event;
2. A hire charge of \$15,000 will apply for use of the Esplanade Reserve from the 2nd to 9th May 2006;
3. That Exhibit Exhibitions enter into a management agreement for the period of the event;

4. That a deposit of \$20,000 be paid to cover the cost of repair of damage to the Esplanade occurring during the event;
5. That an economic impact assessment be undertaken and that the results be reported back to Council;
6. That where possible local food providers be asked to provide catering at the event.

SECONDED BY CR A KING

ALTERNATIVE RECOMMENDATION PUT AND LOST 4/9

For	Against
Cr Bob Williams	Mayor Peter Tagliaferri
Cr Jon Strachan	Cr Doug Thompson
Cr Alice King	Cr Les Lauder
Cr John Dowson	Cr Steve Gorman
	Cr John Alberti
	Cr Bob Smith
	Cr Shirley Mackay
	Cr Brad Pettitt
	Cr Geoff Graham

MAYOR P TAGLIAFERRI MOVED ORIGINAL OFFICER'S RECOMMENDATION AS FOLLOWS:

OFFICER'S RECOMMENDATION

That Council grant Exhibit Exhibitions free use of the Esplanade Reserve from the 1st to 9th May 2006 on the following conditions:

1. That there is no charge for entry to the event;
 2. That should there be an entry fee to the event on the Esplanade then a hire charge of \$15,000 will apply for use of the Esplanade Reserve from the 1st to 9th May 2006;
 3. That Exhibit Exhibitions enter into a management agreement for the period of the event;
 4. That a deposit of \$20,000 be paid to cover the cost of repair of damage to the Esplanade occurring during the event;
 5. That an economic impact assessment be undertaken and that the results be reported back to Council;
-

6. That where possible local food providers be asked to provide catering at the event.

SECONDED BY CR D THOMPSON

CR J STRACHAN MOVED A MOTION TO DEFER ITEM SGS0505-3 FOR CLARIFICATION AND A STRONGER WORDED OFFICER'S RECOMMENDATION

SECONDED BY CR LES LAUDER.

MOTION TO DEFER WAS PUT AND LOST 2/11

For	Against
Cr Jon Strachan	Mayor Peter Tagliaferri
Cr Les Lauder	Br Bob Smith
	Cr Shirley Mackay
	Cr John Alberti
	Cr Brad Pettitt
	Cr Doug Thompson
	Cr Bob Williams
	Cr Alice King
	Cr John Dowson
	Cr Geoff Graham
	Cr Steve Gorman

CR D THOMPSON MOVED AN AMENDMENT TO PART 3 OF THE ORIGINAL OFFICER'S RECOMMENDATION AS FOLLOWS:

3. That Exhibit Exhibitions enter into a management agreement for the period of the event; ***THE MANAGEMENT AGREEMENT TO INCLUDE A BINDING LEGAL AGREEMENT NOT TO FENCE ANY PART OF THE ESPLANADE FOR THE DURATION OF THE EVENT.***

SECONDED CR G GRAHAM

CR D THOMPSON'S AMENDMENT WAS PUT AND CARRIED 11/2

For	Against
The Mayor, Peter Tagliaferri	Cr Jon Strachan
Cr Bob Smith	Cr Les Lauder
Cr Shirley Mackay	
Cr John Alberti	
Cr Brad Pettitt	
Cr Geoff Graham	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Alice King	
Cr John Dowson	

MOTION AS AMENDED WAS PUT AND CARRIED 10/3

For	Against
The Mayor, Peter Tagliaferri	Cr Jon Strachan
Cr Bob Smith	Cr Les Lauder
Cr Shirley Mackay	Cr John Dowson
Cr John Alberti	
Cr Brad Pettitt	
Cr Geoff Graham	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Alice King	

SGS0505-4 Request for Refund of Town Hall Hire Costs from Perth Social Forum (Absolute Majority)

DataWorks Reference: 042/001
Disclosure of Interest: Nil
Author: Kristy Foot, Manager Service and Information
Actioning Officer: Kristy Foot, Manager Service and Information
Decision Making Authority: Council
Agenda Attachments: Perth Social Forum Budget
Town Hall Policy

PURPOSE

To consider a request from Perth Social Forum to refund hire costs (50% of normal fee) for Town Hall hire associated with the Perth Social Forum held in the Town Hall and Kings Square on 18th and 19th March 2005.

EXECUTIVE SUMMARY

The Perth Social Forum was held in the Town Hall and Kings Square from 18th to 20th March 2004. The Perth Social Forum was given a 50% subsidy off the hire fee for the Town Hall. This report details the request from the Perth Social Forum to waive the remaining 50% hire fee cost of \$1050.00.

BACKGROUND

The Perth Social Forum is a network of community groups including; Young Christian Workers, Edmund Rice Centre, Disability Collective WA, Project SafeCom, Kurdish Cultural Centre, Indymedia, Slow Food Perth, Unions, Oxfam CAA, Living Waters Permaculture Foundation Wilderness Society, UWA, ECU, Network of Concerned Farmers and a range of other groups.

The Perth Social Forum celebrated their event through global arts, music and culture, with a range of performances, exhibitions, and interactive displays including a 'people coming together to change the world' paper mache sculpture.

The Perth Social Forum was run by a group of volunteers and has no regular source of income other than fundraising. A number of donations were sought and fundraising was undertaken to ensure the event was a free event open to the public. Attached is the budget provided by Perth Social Forum detailing all donations received for the event.

COMMENT

The conference opened on Friday, 18th March, an art exhibition was open to the public on Saturday 19th March and Kings Square was used on Saturday 19th and Sunday 20th March for the following activities:-

Public Art installation – a paper mache sculpture of diverse people joining hands, symbolic of the theme ‘people uniting to change the world – starting in Perth’.
Message wall – a display board on which people are encouraged to write thoughts and messages in response to the theme ‘people uniting to change the world – starting in Perth’.

Ideas Marketplace – various community groups and organisations who supported, attended or participating in the forum handing out literature and information on their organisation/community group.

The 50% subsidy for Town Hall hire costs was granted to the Perth Social Forum under the Town Hall Management Policy. The Town Hall Management Policy allows for the provision of free use under the conditions which were adopted by Council on 10 February 2003 (SDRCP359). The amendments to the policy in February 2003 were adopted to ensure subsidised and free use is given to the most deserving applicants after meeting the conditions and to delegate the approval of free use to the Manager Service and Information.

The Perth Social Forum are a mix of local and non locally based groups, the policy provides for locally based community groups to receive from 10% up to 50% subsidy and non locally based community groups to receive up to 25% subsidy. The maximum subsidy for a locally based community group was provided. Free use was not provided as Condition 4 of the policy was not demonstrated. The Town Hall Management policy is attached to outline the conditions free use is granted upon.

The subsidised hire fee of \$1,050.00 was paid by the Perth Social Forum along with the required bond prior to the event.

Following the event the Perth Social Forum have indicated they will be looking to hold the event in Fremantle next year due to the success of the event this year.

CONCLUSION

The Perth Social Forum received a 50% subsidy on the hire costs of the Town Hall, however they have not made a sufficient case in order to provide free use in accordance with the Town Hall Management Policy condition 4.

STRATEGIC AND POLICY IMPLICATIONS

Subsidised use of the Town Hall is regulated by the Town Hall Management Policy for which the authority has been delegated to the Manager Service and Information.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

Nil

Social

Nil

BUDGET IMPLICATIONS

Fees for the Town Hall aim to recover the variable cost involved in running the hall each year separated from the fixed costs involved in maintaining it as a building in its current restored state. Fees are reviewed annually as part of the budget development process.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

1. That Council not support the refund of \$1,050 for the hire of the Town Hall on 18 and 19 March 2005 by the Perth Social Forum.
2. That Council reaffirm the Town Hall Management Policy requires all parts of condition 4 be met to provide free use.

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Bob Smith Cr Doug Thompson	Cr Brad Pettitt

CARRIED: 6/1

MAYOR PETER TAGLIAFERRI MOVED THAT THE FOREGOING RECOMMENDATION NUMBERED SGS0505-4 BE ADOPTED

SECONDED BY CR D THOMPSON

PUT AND CARRIED UNANIMOUSLY 11/2

For

The Mayor, Peter Tagliaferri
Cr Bob Smith
Cr Shirley Mackay
Cr John Alberti
Cr Geoff Graham
Cr Steve Gorman
Cr Doug Thompson
Cr Bob Williams
Cr Jon Strachan
Cr Alice King
Cr John Dowson

Against

Cr Brad Pettitt
Cr Les Lauder

ITEM NUMBERED SGS0505-7 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

SGS0505-7 Lot 24, Ocean Road, South Fremantle - Transfer of Land

DataWorks Reference: 049/004
Disclosure of Interest: Nil
Author: David Duncanson, Economic Development Officer
Actioning Officer: David Duncanson, Economic Development Officer
Decision Making Authority: Council
Agenda Attachments: Subdivision Plan

PURPOSE

To seek Council approval for the transfer of four square metres of land owned by the City of Fremantle to Landcorp in connection with a subdivision at Lot 24 Ocean Road.

EXECUTIVE SUMMARY

The benefits from transferring this four square metre portion of Lot 24 Ocean Road will be significant in terms of improved urban design. There will be other benefits including additional land transferred from Landcorp to the City as well as improved infrastructure. It is therefore recommended that this piece of land be transferred free of charge.

BACKGROUND

The City owns Lot 24 Ocean Road, South Fremantle. Landcorp is currently in the process of undertaking subdivision and development of this area.

Lot 24 is currently used as a road and open space (part of Hollis Park). The existing road on the land accommodates the bend of Ocean Road southwards to form Alice Avenue.

A Structure Plan has been approved by Council and the Western Australian Planning Commission to accommodate the development of former industrial land in the area south of Ocean Road.

That structure plan shows the portion of Lot 24 currently being used as road, continuing that pattern of use. In order to delete Ocean Road's eastern intersection with South Terrace, it is necessary that a four square metre portion of Lot 24 be included in a residential lot not within the Road Reserve.

It is proposed that the land be transferred free of charge.

COMMENT

While the land theoretically has a value it is proposed that the land be transferred to Landcorp free of charge. The Director of Urban Management supports the free transfer for the following reasons:

1. Because the portion of land being transferred is insignificant and has little value to the City;
2. Landcorp is already transferring a significant portion of its own land abutting the former Ocean Road to the City free of charge;
3. The non inclusion of the 4 metre portion into Landcorp's land would result in a poor urban design outcome;
4. Because of the redevelopment of Ocean Road, Landcorp's investment into infrastructure will more than adequately compensate the City.

The City's lawyers have advised that that a Council resolution, in relation to the transfer, should be obtained prior to any subdivision of the land.

CONCLUSION

The Director of Urban Management is satisfied that the benefits from the transfer of this small piece of land far outweigh any possible short term financial gain to the City and therefore the transfer should proceed.

STRATEGIC AND POLICY IMPLICATIONS

Nil

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

Nil

Social

Nil

BUDGET IMPLICATIONS

Nil

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

That the four square metre portion of Lot 24, Ocean Road, South Fremantle outlined in the MGA Town Planners proposed subdivision plan be transferred to Landcorp free of charge.

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

SGS0505-10 Formation of a Truck and Transport Committee

DataWorks Reference: 165/005
Disclosure of Interest: None
Author: David Nicholson, Transport Planner
Actioning Officer: David Nicholson, Transport Planner
Decision Making Authority: Council
Agenda Attachments: Item N0504-01 from 18 April 2005 Council Meeting
 Local Impacts Committee Terms of Reference

PURPOSE

For Council to consider the establishment of an advisory committee

EXECUTIVE SUMMARY

Cr Thompson has recently sought Council approval for the formation of an advisory committee to provide a forum for residents of the Gibson Park Precinct to discuss strategies for reducing the impacts of trucks and traffic. The principal area of concern is High Street, which has been identified as a priority action location by the state government's Local Impacts Committee (LIC). The LIC has recommended that the Department for Planning and Infrastructure (DPI) conduct a detailed planning study of High Street (between Carrington Street and Stirling Highway), which will include community consultation. If possible, the proposed Council advisory committee should link in to the proposed DPI planning study. Therefore, the development of terms of reference for the proposed advisory committee requires consultation with North Ward Elected Members, Gibson Park Precinct, the Department for Planning and Infrastructure and the Office of the Minister for Planning and Infrastructure.

BACKGROUND

At its 18 April 2005 meeting (Item N0504-01), Council resolved to refer to Committee a proposal from Cr Thompson for the formation of a "Truck and Traffic" Advisory Committee.

The purpose of the proposed advisory committee is to provide a forum for Gibson Park residents to develop strategies to reduce the impacts of trucks and traffic in this area now that the ALP state government has been re-elected and the Fremantle Eastern Bypass issue has been "finalised."

Cr Thompson suggested that the advisory committee be chaired by a North Ward Councillor, with the Transport Planner as Executive Officer and an unspecified number of community members from Gibson Park Precinct.

COMMENT

Following the state government's decision to proceed with deletion of the Fremantle Eastern Bypass reservation from the Metropolitan Region Scheme and not to build Stage 8 of Roe Highway, the Local Impacts Committee (LIC) was established.

The LIC is chaired by Tony McRae (MLA for Riverton) and consists of three other state government MP's, representatives of the Cities of Canning, Cockburn, Fremantle, Gosnells and Melville, the Town of East Fremantle, Transport Forum, WA Local Government Association, and four community representatives from the Freight Network Review. The LIC is supported by officers from the Department of Planning and Infrastructure (DPI). The City is represented on the LIC by the Mayor, with the Transport Planner as Deputy.

The LIC's terms of reference are:

- "1 Recommend the preferred alignment for Roe Highway Stage 7, based on a strategic overview of the highly ranked options in the multi criteria analysis.*
- 2 Develop a strategy for managing traffic on the major roads in the south west metropolitan corridor, focussing on Leach Highway, South Street, High Street and Stock Road; and prepare a preliminary road development plan for these roads.*
- 3 Determine measures to protect local communities from the impact of freight and general traffic."*

The formation of a "Local Impacts Committee Advisory Committee" was previously agreed by Council in order to channel input from City of Fremantle residents/ratepayers through to the LIC. Selected Precincts were invited to nominate representatives. This proposal was later abandoned by Council as several of the Precincts did not nominate representatives and because the LIC proposed to conduct its own community survey and broader community consultation.

A briefing session was subsequently organised for selected Precincts with a presentation on the work of the LIC by an advisor from the Minister's Office. The Chairman of the LIC also attended.

The LIC has now been in operation for over two and a half years and has met on 19 occasions. A progress report on the LIC's work was presented to the Strategic Planning Committee (Item SP0501-03, 24 January 2005). Council resolved that *"A further report be prepared for Council when the Local Impacts Committee's Report is released."* At that time, a package of recommended short and long term works for the top 20 "priority action locations" had been prepared and released for community comment. Public information sessions were held in early December at the City of Melville and at the Riverton Leisureplex. Following consideration of the public comment received, final technical analysis of the recommended works is underway and scheduled for completion in late July 2005. A final report will then be submitted to the Minister for Planning and Infrastructure.

For two of the 20 priority action locations – Leach Highway/Stock Road intersection and High Street (Carrington Street to Stirling Highway) – more detailed planning investigations have been recommended. The Minister for Planning and Infrastructure has formally announced the establishment of a steering committee for the Leach Highway/Stock Road intersection planning study and invited the City of Fremantle to nominate a representative (refer to Item C0411-01, 22 November 2005). A request has been made to DPI for information about the scope, timing and process for the proposed High Street planning investigation, but no information has yet been provided.

Whilst community consultation will be an integral component of the DPI led planning studies, at the time of writing it was not known whether community representatives would be invited to join the steering committees. In the interim, there are no LIC endorsed works projects for this section of High Street or the Stirling Highway/High street intersection.

Should Council wish to establish a Truck and Traffic Advisory Committee, then the terms of reference should ensure that the scope, timing and process is structured to either link into the DPI planning study or maximise the usefulness of the outputs to the DPI study. Reporting of the proposed advisory committee directly back to the Strategic and General Purposes Committee is recommended rather than via the Transport Advisory Committee (TAC) as recommended by Cr Thompson.

The TAC's current terms of reference call for meetings on a ten week cycle and, over the past two years, many scheduled meetings have been cancelled due to lack of a quorum. Furthermore, at the time of writing Council has not resolved whether to reconstitute the TAC, as the two year terms of the current community representatives has expired.

CONCLUSION

The establishment of a Truck and Traffic Advisory Committee for the Gibson Park area should be structured to link into the proposed planning study to be conducted by DPI. Consultation should be undertaken with DPI and/or the Minister's Office to establish the scope, timing and process for the proposed planning study. This would then enable drafting of terms of reference for the proposed advisory committee that maximise the benefits of this committee and minimise duplication with work to be undertaken by DPI.

STRATEGIC AND POLICY IMPLICATIONS

This item has a general connection to the sustainable transport element of City Plan.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable.

Social

Not applicable.

BUDGET IMPLICATIONS

Nil.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil.

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Required

OFFICER'S RECOMMENDATION

1. The Transport Planner seek input on terms of reference for the proposed Truck and Transport Advisory Committee from North Ward Elected Members, Gibson Park Precinct, the Department for Planning and Infrastructure and the Office of the Minister for Planning and Infrastructure.
2. Draft terms of reference for the proposed Truck and Traffic Advisory Committee be prepared for the June cycle of Council meetings.

Cr Doug Thompson moved an amendment to the recommendation to change the word Advisory Committee to Task Force and to add a part 3 to the recommendation.

COMMITTEE RECOMMENDATION

1. **The Transport Planner seek input on terms of reference for the proposed Truck and Transport Task Force from North Ward Elected Members, Gibson Park Precinct, the Department for Planning and Infrastructure and the Office of the Minister for Planning and Infrastructure.**
2. **Draft terms of reference for the proposed Truck and Traffic Task Force be prepared for the June cycle of Council meetings.**

3. That the proposed Committee be set up under the procedures appropriate for a Task Force and the proposed methodology and process for reporting as set out in this report be endorsed.

MOVED: Cr D Thompson

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Bob Smith Cr Doug Thompson	Cr Brad Pettitt

CARRIED: 6/1

MAYOR PETER TAGLIAFERRI MOVED THAT THE FOREGOING RECOMMENDATION NUMBERED SGS0505-10 BE ADOPTED

SECONDED BY CR D THOMPSON

CR S GORMAN MOVED AN AMENDMENT TO PART 3 OF THE RECOMMENDATION AS FOLLOWS:

3. That the proposed Committee be set up under the procedures appropriate for a Task Force.

SECONDED CR B PETTITT

PUT AND CARRIED UNANIMOUSLY 13/0

For

The Mayor, Peter Tagliaferri
Cr Bob Smith
Cr Shirley Mackay
Cr John Alberti
Cr Brad Pettitt
Cr Geoff Graham
Cr Steve Gorman
Cr Doug Thompson
Cr Bob Williams
Cr Jon Strachan
Cr Alice King
Cr Les Lauder
Cr John Dowson

Against

ITEM NUMBERED SGS0505-11 WAS MOVED AND CARRIED EN BLOC UNANIMOUSLY EARLIER IN THE MEETING

**SGS0505-11 Parks and Open Spaces Committee Meeting Minutes
April 13 2005**

DataWorks Reference: Parks & Open Spaces Advisory Committee
039/001
Disclosure of Interest: Nil
Author: Helen Whitbread, Landscape Architect
Actioning Officer: Helen Whitbread, Landscape Architect
Decision Making Authority: Council Decision – Simple Majority
Agenda Attachments: Parks & Open Spaces Advisory Committee Minutes
13 April 2005

PURPOSE

To note and receive the minutes of the Parks & Open Spaces Advisory Committee meeting of 13th April 2005.

EXECUTIVE SUMMARY

A meeting of the Parks & Open Spaces Advisory Committee was held on 13 April 2005.

BACKGROUND

The main focus of the committee will now be on strategic rather than operational issues relating to the parks and open spaces of Fremantle.

COMMENT

The second meeting of the P&OSAC for 2005 was held on Wednesday April 13 2005. Eight of the thirteen members attended. Issues on which committee members commented included:

- The lack of Councillor support for Booyeembara Park grant at April 11 SDC meeting
- The need for Co F representation on the Port and Leighton Beach State Government Technical Officers Group
- Holland Street Park tree removal
- Bathers Beach debris clean up
- Esplanade Park Draft Management Plan presented Strategic Urban Designer, Ian James
 1. The Management Plan is comprised of a Master Plan and a Plan of Management
 2. The Master Plan to be achieved as funds become available

3. The Plan of Management identifies uses and the physical attributes of the park and how to best manage them for the future. A heritage conservation plan will be commissioned as a part of the Management Plan
 4. Ian James noted initial comments for possible plan revision and will present a draft to next P&OSAC committee meeting for consideration prior to being submitted to Council
- The following Management Plans for comment by P&OSAC;
 - draft revision of the Samson Park management plan, Port & Leighton beaches, North Fremantle Foreshore, Cantonment Hill, Booyeembara Park
 - The strategic role of the committee was discussed with the following issues being determined as priorities for 2005-2006
 - Verge Mowing
 - Parks Audit
 - Community Greening

CONCLUSION

Nil

STRATEGIC AND POLICY IMPLICATIONS

Implementation of Green Plan Objectives

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Potential cost saving to be identified in new strategic direction focus for P&OSAC

Environmental

Implementation of Green Plan objectives

Social

Nil

BUDGET IMPLICATIONS

Nil

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Simple Majority Decision

OFFICER'S RECOMMENDATION

That the minutes of the 13 April 2005 meeting of the Parks & Open Spaces Advisory Committee be confirmed.

Cr Doug Thompson moved an amendment to the recommendation to add parts 2 and 3 to the recommendation.

COMMITTEE RECOMMENDATION

- 1. That the minutes of the 13 April 2005 meeting of the Parks & Open Spaces Advisory Committee be confirmed.**
- 2. That Council note and commend the Committee's intention to focus on strategic issues.**
- 3. That Council request that the Committee consider including in its deliberations a strategic approach to ground water use on parks and reserves with a view to assisting to recharge ground water sources as a priority for 2005 - 2006.**

MOVED: Cr D Thompson

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

ITEM NUMBERED SGS0505-13 WAS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

**SGS0505-13 Acceptance of funding Lotterywest National
Volunteer Week (Absolute Majority)**

DataWorks Reference: Fremantle Volunteer Centre/Lotterywest: 106/004
Disclosure of Interest: Nil
Author: Marlene Oostryck, Co-ordinator of Volunteers
Actioning Officer: Marlene Oostryck, Co-ordinator of Volunteers
Decision Making Authority: Council
Agenda Attachments: Nil

PURPOSE

To accept funding from Lotterywest of \$1,000 (excluding GST), and amend the City Of Fremantle 2004/2005 budget, by the creation of associated income and expenditure accounts.

EXECUTIVE SUMMARY

The Fremantle Volunteer Centre has applied for a grant of \$1,000 (excluding GST) from LotteryWest to fund activities to celebrate National Volunteer Week events during May 9 – 15, 2005. The Centre has been successful in this application.

BACKGROUND

The Fremantle Volunteer Centre provides information on volunteering, interviews and refers volunteers, recruits volunteers for City of Fremantle and community groups, assists with volunteer management issues and promotes volunteering in the community.

COMMENT

Funding of \$1,000 (excluding GST) is being provided to the Fremantle Volunteer Centre by LotteryWest to celebrate National Volunteer Week activities during May 9-15, 2005.

CONCLUSION

Council accept the funding of \$1000 (excluding GST) from LotteryWest for funding National Volunteer Week activities in Fremantle.

STRATEGIC AND POLICY IMPLICATIONS

The grant will contribute to the objectives of the City Plan in honouring Fremantle as a great people place by acknowledging the contribution of volunteers in fostering harmony and social justice and providing opportunities for all individuals to maximise their potential and quality of life

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

Nil

Social

The funding will provide activities to acknowledge and thank volunteers for their contribution to the Fremantle community.

BUDGET IMPLICATIONS

The proposal does not seek any additional funding from the municipal fund.

Acceptance of the grant funding will require the following amendment:

Revenue for Fremantle Volunteer Centre to be increased by \$1,000 (excluding GST).
Operating expenditure budgets to be increased by \$1000 (excluding GST) to reflect associated expenditure.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

1. That Council accept the grant of \$1000 (plus \$100 GST) from LotteryWest.
2. That the City of Fremantle 2004-2005 revenue and associated expenditure budgets for Fremantle Volunteer Centre be amended by \$1000 (plus \$100 GST).

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

ITEM NUMBERED SGS0505-14 WAS MOVED AND CARRIED EN BLOC UNANIMOUSLY EARLIER IN THE MEETING

SGS0505-14 Changes to Fees & Charges Schedule - Fremantle Leisure Centre (Absolute Majority)

DataWorks Reference: 091/008
Disclosure of Interest: Nil
Author: June Moorhouse, Manager Culture and Recreation
Actioning Officer: John East, Fremantle Leisure Centre Coordinator
Decision Making Authority: Council
Agenda Attachments: Nil

PURPOSE

To approve a change to the fee for SCUBA (Self Contain Underwater Breathing Apparatus) training at the Fremantle Leisure Centre.

EXECUTIVE SUMMARY

An opportunity for improved revenue at Fremantle Leisure Centre has emerged and this request will allow the Leisure Centre to take up that opportunity. The recommendation is to change an existing charge from \$25 to \$13 per entry.

BACKGROUND

Local dive company (Dive Ski & Surf) has approached Fremantle Leisure Centre for the use of pool space to conduct SCUBA (Self Contain Underwater Breathing Apparatus) training. The current schedule of fees and charges includes a Lane Hire (Scuba Diving) fee of \$25.00 which is not viable for small group hire. This fee was established some years ago for a contract agreement with a local business, Diving Ventures, which was subsequently declared bankrupt. The Leisure Centre has not been receiving any income from Scuba Diving hires for some time.

COMMENT

The proposed fee for the divers is \$13.00 per entry which would be paid to the Fremantle Leisure Centre. Currently Dive Ski & Surf uses Melville Aquatic at a cost of \$13.00 per entry but would like to use Fremantle Leisure Centre due to its proximity to their business.

CONCLUSION

It is recommended that Council approve a fee of \$13.00 to improve revenue at the Leisure Centre.

STRATEGIC AND POLICY IMPLICATIONS

Fremantle provides for visitors and assists them to appreciate the City's character.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Could have a positive effect on Leisure Centre's overall revenue.

Environmental

Nil

Social

Can encourage social interaction of a positive nature.

BUDGET IMPLICATIONS

Reduced fee will allow a small increase in revenue at the Fremantle Leisure Centre.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

That the City of Fremantle's Fees and Charges Schedule for 2004/05 be amended to include fees to reduce Lane Hire (Scuba Diving) from \$25 to \$13 per entry at the Fremantle Leisure Centre.

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

ITEM NUMBERED SGS0505-16 WAS MOVED AND CARRIED EN BLOC UNANIMOUSLY EARLIER IN THE MEETING

SGS0505-16 Acceptance of Funding from Carers WA (Absolute Majority)

DataWorks Reference: Carers Association of WA: 106/043
Disclosure of Interest: Nil
Author: Lisa Alvares, Coordinator Fremantle Community Day Centre
Actioning Officer: Lisa Alvares, Coordinator Fremantle Community Day Centre
Decision Making Authority: Council
Agenda Attachments: Nil

PURPOSE

To accept funding from the Carers Association of WA for \$600 (excluding GST), and amend the City Of Fremantle 2004/2005 budget, by the creation of associated income and expenditure accounts.

EXECUTIVE SUMMARY

Fremantle Community Care has been successful in it's application for a grant of \$600 (excluding GST) from the Carers Association of WA to fund a Weekend Break for Carers. The grant is \$600 (excluding GST).

BACKGROUND

Fremantle Community Care provides services to Seniors and People with Disabilities. Services provided include Community Outreach Services, Meals on Wheels, Transport, Support services and other services including recreation and podiatry.

COMMENT

Funding of \$600 (excluding GST) is being provided to FCC by Carers WA to provide an opportunity for Carers to have some respite from there caring role in the form of a weekend break.

CONCLUSION

Council accept the funding of \$600 (excluding GST) from Carers WA to provide a weekend break for unpaid carers.

STRATEGIC AND POLICY IMPLICATIONS

The grant will contribute to the objectives of the City Plan by

- fostering harmony and social justice and providing opportunities for all individuals to maximise their potential and quality of life.
- we are delivering services that meet the needs of the community and result in high levels of community satisfaction.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

Nil

Social

The funding will offer an opportunity for carers to come together for a weekend away. The weekend will offer respite from their difficult daily routine.

BUDGET IMPLICATIONS

The proposal does not seek any additional funding from the municipal fund. We submit the following amendment to the City Of Fremantle 2004-2005 budget.

Revenue budget for Fremantle Community Day Centre to be increased by \$600 (excluding GST) and operating expenditure budgets to be increased by \$600 (excluding GST) to reflect associated expenditure.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Nil

VOTING AND OTHER SPECIAL REQUIREMENTS

Absolute Majority Required

COMMITTEE AND OFFICER'S RECOMMENDATION

1. That council accept the grant of \$600 (excluding GST) from the Carers Association WA.

2. That the City OF Fremantle 2004/2005 budget for the Fremantle Community Day Centre revenue and associated expenditure budgets be increased by \$600 (excluding GST).

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

ITEM NUMBERED SGS0505-17 WAS MOVED AND CARRIED EN BLOC UNANIMOUSLY EARLIER IN THE MEETING

SGS0505-17 Boating Industry Association - Legal Action

At 6.52 pm the Presiding Member moved that item SGS0505-17 be closed to members of the public in accordance with Section 5.23(2)d of the Local Government Act.

RECOMMENDATION

That items SGS0505-17 be closed to members of the public in accordance with Sections 5.23(2)d of the Local Government Act 1995.

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting

MOVED: The Presiding Member

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Geoff Graham Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	

CARRIED: 7/0

SGS0505-17 Boating Industry Association - Legal Action

DataWorks Reference: 068/013
Disclosure of Interest: Nil
Author: David Duncanson, Economic Development Officer
Actioning Officer: David Duncanson, Economic Development Officer
Decision Making Authority: Council
Agenda Attachments: Letter from Mcleods giving legal advice
Letter from CEO to Boating Industry Association
Letter from Boating Industry Association

REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the Local Government Act 1995 which permits the meeting to be closed to the public for business relating to the following:

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting

COUNCIL'S DECISION IS AS FOLLOWS:

COMMITTEE AND OFFICER'S RECOMMENDATION

That, in accordance with Council's legal advice, no further action is taken against the Boating Industry Association of Western Australia to recover any hire charges in relation to the 2004 Boat Show.

MAYOR MOVED THAT THE FOREGOING RECOMMENDATION NUMBERED SGS0505-17 BE ADOPTED.

SECONDED CR D THOMPSON

PUT AND CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Brad Pettitt	
Cr Geoff Graham	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Jon Strachan	
Cr Alice King	
Cr Les Lauder	
Cr John Dowson	

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

REPORTS BY MAYOR OR OFFICERS OF COUNCIL

COUNCIL ITEMS 25 MAY 2005

**MAYOR P TAGLIAFERRI MOVED EN BLOC THE FOLLOWING
RECOMMENDATIONS NUMBERED C0505-15, C0505-16, C0505-17, C0505-18,
C0505-19, C0505-20, C0505-21, C0505-22, C0505-23 INCLUSIVE BE ADOPTED**

SECONDED BY CR D THOMPSON

CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Alice King	
Cr Geoff Graham	
Cr Les Lauder	
Cr Steve Gorman	
Cr Jon Strachan	
Cr Bob Williams	
Cr Brad Pettitt	
Cr John Dowson	
Cr Doug Thompson	

**C0505-15 Abbreviated Statements of Financial Position at 30 April
2005 Financial Statements Book**

**DataWorks Reference: 087/002;
Manager Finance & Administration**

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

Present a summary of financial information for the month ending 30 April 2005.

EXECUTIVE SUMMARY

The abbreviated statements of financial position for the month are contained within the attached Financial Booklet and the item is to receive the statements.

STRATEGIC & POLICY IMPLICATIONS

Efficient and Effective Local Government

- Our financial planning and performance are transparent to the community.
- All statutory and legal requirements are met.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable

Social

Not applicable.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Information provided in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That the Abbreviated Statements of Financial Position for the period ending 30 April 2005 be received.

ITEM NUMBERED C0505-16 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

**C0505-16 Confirmation of Accounts for Payment April 2005 Financial
Statements Book**

DataWorks Reference: 087/002;
Manager Finance & Administration

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

Present the listing of payments made during April 2005.

EXECUTIVE SUMMARY

The list of payments made during the month is contained within the attached Financial Booklet and the item is to receive the information.

REPORT

Comment

Where a creditor is GST registered, the value of the payment is inclusive of GST.
Note: The Council budget figures are exclusive of GST and figures quoted in Council items are taken as GST exclusive unless otherwise stated.

STRATEGIC & POLICY IMPLICATIONS

Efficient and Effective Local Government

- Our financial planning and performance are transparent to the community.
- All statutory and legal requirements are met.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable

Social

Not applicable.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Information provided in accordance with Regulation 13 of the Local Government (Financial Management) Regulations 1996.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That the listing of payments of accounts within the Financial Statements Book for the month of April 2005 amounting to \$6,107,559.42 be received.

ITEM NUMBERED C0505-17 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

C0505-17 Sundry Debtors Report April 2005 Attachment No. 1

**DataWorks Reference: 089/004;
Manager Finance & Administration**

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

Present a monthly report on outstanding sundry debtors as requested by Council.

EXECUTIVE SUMMARY

The attached report summaries the outstanding sundry debtors and the item is to receive the information.

STRATEGIC & POLICY IMPLICATIONS

The item has a general connection to the City Plan.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable

Social

Not applicable.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Not applicable.

**PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER
CONSULTATION**

Not applicable.

OFFICER'S RECOMMENDATION

That the report for April 2005 be received.

ITEM NUMBERED C0505-18 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

C0505-18 Investment Report April 2005 Attachment No. 2

DataWorks Reference: 089/004;
Manager Finance & Administration

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

Present a monthly report on investments as required by Council.

EXECUTIVE SUMMARY

The attached report summarizes the investments and earnings from those investments.
The item is to receive the information.

STRATEGIC & POLICY IMPLICATIONS

The item has a general connection to the City Plan.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable.

Environmental

Not applicable

Social

Not applicable.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Guidelines on Delegated Authority Item 3.2 (Investment of Surplus Cash Funds) require a monthly report to be submitted to Council.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That the report for April 2005 be received.

ITEM NUMBERED C0505-19 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

C0505-19 Applications for Crossovers by City of Fremantle for April 2005

**DataWorks Reference: Crossover Applications
Technical Assistant – Street Management**

DECISION MAKING AUTHORITY

Information only no decision required.

PURPOSE

Report on the number of crossovers approved by the Manager Physical Services (under delegated authority) to be constructed by the City of Fremantle for the month of April 2005.

Background

Council has requested that details of crossover construction be reported on a monthly basis. For the month of April 2005 - 12 crossovers constructed.

STRATEGIC & POLICY IMPLICATIONS

Strategy 3 – a Beautiful and accessible place, item 5 Facilities and infrastructure

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable

Environmental

Not applicable

Social

Not applicable

BUDGET IMPLICATIONS

Not applicable

LEGISLATIVE AND LEGAL CONSIDERATIONS

Not applicable

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

This matter has not been referred to Precincts. This matter does not come under the guidelines of an Advisory Committee.

OFFICER'S RECOMMENDATION

The information be received.

ITEM NUMBERED C0505-20 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

**C0505-20 Free and Subsidised use of Halls, Parks and Reserves - 2004
Attachment No. 3**

DataWorks Reference: Kristy Foot; 042/016
Author: **Kristy Foot**
Actioning Officer: **Kristy Foot**

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

To advise Council of free and subsidised use of halls, parks and reserves for 2004.

EXECUTIVE SUMMARY

The list of free and subsidised use has been provided to Council for information.

REPORT

Background

The Manager Service and Information was given delegated authority to approve subsidised and free use of the Town Hall in 2003.

Comment

The list of waived/subsidised fees for 2004 is attached 3.
Below is a summary of the fees and amounts received for bookings that received subsidised use of the Town Hall for 2002 to 2004.

Year	Cost (\$)	Received (\$)	Subsidised amount (\$)	% of fee subsidised
2002	55,938.00	9,094.50	46,843.50	83.74%
2003	63,995.00	13,320.88	50,674.12	79.18%
2004	55,720.00	14,690.25	41,029.75	73.63%

Conclusion

The subsidised and free use of the Halls, Parks and Reserves is considered reasonable.

STRATEGIC & POLICY IMPLICATIONS

Financial Management is aligned with the achievement of the City's vision and external funding opportunities are maximised. Our financial planning and performance are transparent to the community.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

Nil

Social

Nil

BUDGET IMPLICATIONS

Nil

LEGISLATIVE AND LEGAL CONSIDERATIONS

Nil

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That attachment 3 of free and subsidised use of Halls, Parks and Reserves for 2004 be received.

ITEM NUMBERED C0505-21 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

**C0505-21 Southern Metropolitan Regional Council –
Rebuild, Own and Operate the Material Recovery Facility
(Recycling) - Approval of Business Plan 2005
Confidential item and Confidential Attachment 4.**

DataWorks: 071/011

Author Ian Goodbody - Manager City Works

Background

Pursuant to section 5.23 (2) (e) (ii) of the Local Government Act 1995, Council can deem an item confidential where a matter, if disclosed, would reveal information that has a commercial value to a person.

The Business Plan contains financial information which if made available to the general public could be of commercial value to a person or company.

Recommendation

That any discussion of the Material Recovery Facility Business Plan be deemed confidential and be closed to members of the public in accordance with section 5.23 (2) (e) (ii) of the Local Government Act 1995, where a matter, if disclosed, would reveal information that has a commercial value to a person or company.

COUNCIL'S DECISION IS AS FOLLOWS:

That Council:

- a) approve the Regional Resource Recovery Centre Materials Recovery Facility Business Plan dated April 2005;
- b) approve the incorporation of the Business Plan into the Regional Resource Recovery Centre Business Plan as adopted by the Regional Council on 30 July 1998;
- c) execute the Western Australian Treasury Corporation Letter of Amendment dated 15 April 2005 to increase the Regional Resource Recovery Centre Project Facility Limit to Forty Seven Million Five Hundred Thousand Dollars (\$47,500,000) and to be bound by its term and conditions;
- d) authorise the CEO to execute the Western Australian Treasury Corporation Letter of Amendment dated 15 April 2005.

e) approve the Regional Resource Recovery Centre Materials Recovery Facility Business Plan subject to the proposal being support by all five participating member councils.

MAYOR PETER TAGLIAFERRI MOVED THAT THE FOREGOING RECOMMENDATION NUMBERED C0505-21 BE ADOPTED.

SECONDED BY CR D THOMPSON

PUT AND CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr Brad Pettitt	
Cr Geoff Graham	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Jon Strachan	
Cr Alice King	
Cr Les Lauder	
Cr John Dowson	

ITEM NUMBERED C0505-22 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

C0505-22 Tender for a Recyclables Collection Service

DataWorks Reference: ; 135/001;
Author: Denis Black - Depot Admin Coordinator
Actioning Officer: Ian Goodbody - Manager City Works

DECISION MAKING AUTHORITY

Council Decision SIMPLE MAJORITY REQUIRED

PURPOSE

To accept a tender for the provision of a recyclables collection service for a four year period with a further twelve month option, commencing on Monday 30th May 2005.

EXECUTIVE SUMMARY

Recommend acceptance of the tender submitted by the City of Melville

REPORT

Background

The tender documentation and advertising was conducted as a joint tender by the Cities of Fremantle and Cockburn with each Council retaining the right to act as principal for its own interest.

The tender was advertised in the West Australian on Saturday 16th April and Wednesday 20th April 2005 and closed on Tuesday 10th May 2005.

Tender documents were received from four (4) tenderers - City of Cockburn, Cleanaway Australia P/L, Perthwaste, and City of Melville.

The City of Cockburn tendered only for its own area, the other three tendered for both areas jointly and severally.

The City of Cockburn has indicated that the City of Fremantle should proceed to determine its own interest only in dealing with the tender.

Comment

The tender requested lump sums fixed for 12 months for the collection service and an optional call service facility, then variable based on the increase in bins to be collected, length of roads and the CPI adjustment, annually. The City of Melville requested that the variable mechanism for price adjustment should be the

transportation group index if that figure exceeds the CPI (Perth) by more than 5% and the adjustment should be effective quarterly.

The City also requested that payment for increased numbers of services be effective from 30th May 2006 and that renegotiation of rates takes place if the tonnage of recyclable material increases by more than 20% over the term of the contract.

The tender also required a schedule of rates for various minor components which are part of the service - stand by rates, collecting additional bins, delivering bins, repairing bins and public education activities.

The tender assessment process provided 30% of the weighting as qualitative criteria and 70% of the weighting on price. All three tenderers were awarded the full weighting for qualitative criteria, the assessment for pricing is detailed hereunder.

RECYCLING SERVICES FOR CITY of FREMANTLE						
Tenderer (in order of preference)	Prices including GST			End 4th Year Projection		
	Collection	Call Centre	Total	Collection	Call Centre	Total
City of Melville	\$218,790.00	\$5,280.00	\$224,070.00	\$263,367	\$6,356	\$269,723
Cleanaway Australia P/L	\$281,557.10	\$7,260.00	\$288,817.10	\$303,206	\$7,818	\$311,024
Perthwaste	\$277,992.00	\$15,620.00	\$293,612.00	\$299,367	\$16,821	\$316,188

The above table shows the estimated effect of using the transportation index quarterly with an annual increase of 5% for the City of Melville, the other tenders have been increased by an estimated CPI factor of 2.5% annually.

Use of the transportation group within the CPI groups as requested by the City of Melville is likely to cause increases of at least 2% more than the CPI because of the upward trend of fuel prices, the expected cost at the end of four years however is still substantially lower than the other tenders.

The call centre facility provided by the current contractor generally receives very few calls, most enquiries or complaints appear to be directed to the Council because residents associate the service with the Council not the contractor. It is therefore recommended that the optional call centre facility be deleted from Councils requirements.

A City of Fremantle estimate for the work was compiled prior to consideration of the tenders. The estimate was not proceeded with as a formal tender because it was apparent that the contract was more suitable as an "add on" to a contractor already providing the service than as a "one off" contract. The main reason for this is the Fremantle service is too big to be handled by one truck but is not big enough for two full time trucks. The alternative is to work overtime with one truck which increases labour costs and increases risk from breakdowns and delays. A further consideration was the delay expected of 6 to 8 months to acquire a new recycling truck during which time the services of a contractor would need to be used. The City of Fremantle estimate was approx \$223,000 using one truck.

The prices submitted for additional services is detailed hereunder -

ADDITIONAL SERVICES FOR CITY of FREMANTLE							
Prices include GST							
Service	Ann. Use	Melville	Cleanaway	Perthwaste	Estimated Melville	Estimated Cleanaway	EstiPerthwaste
New/Additional tenement	2600	\$0.935	\$1.20	\$1.188	\$2,431	\$3,120	\$3,089
Bin Delivery - to tenement	200	\$40.70	\$21.01	\$16.50	\$8,140	\$4,202	\$3,300
Bin Repair - at tenement	120	\$19.80	\$21.01	\$71.50	\$2,376	\$2,521	\$8,580
Attach notice/sticker - per tenement	100	\$0.55	\$0.264	\$1.21	\$55	\$26	\$121
Public Education - per hour	5	\$198.00	\$71.50	\$121.00	\$990	\$358	\$605
Transport to Maddington - per fortnight	15	\$2,396.00	\$2,816.00	\$2,662.00	\$35,940	\$42,240	\$39,930
Transport to other locations - per tonne/km	0	\$0.00	\$0.864	\$4.40	\$0	\$0	\$0
Standby rate - disruption to MRF - per hour	10	\$119.80	\$71.50	\$82.50	\$1,198	\$715	\$825
					\$51,130	\$53,182	\$56,450

The City of Melville did not submit a fortnightly rate for transport to Maddington for the period indicated in the specification of approx 15 fortnights. Melville anticipated that this component would be covered by the standby rate X hours per fortnight estimated at 20 hours per fortnight and is subject to confirmation. This calculated figure has been inserted in the table to obtain valid comparisons of the additional service comparisons. The requirement for transport to sites further than Maddington is not expected to occur.

The higher bin delivery cost submitted by City of Melville is not significant enough to affect the overall relationship between the tenderers on the basis of total cost. It is also expected that this function will be negotiated between the parties as has happened with the existing tender.

Conclusion

The City of Melville has the resources and experience to provide the recycling collection service and the contract price submitted is the lowest initially and for the term of the proposed contract after allowing for estimated increases based on the transport group index where it exceeds the CPI(Perth) by more than 5%.

STRATEGIC & POLICY IMPLICATIONS

This item has a connection to the strategy to provide an efficient waste management service to residents that maximise recycling opportunities.

This item has a connection to the strategy to provide community education programs and develop policies to encourage efficient and sustainable use of all resources within the Fremantle community.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Nil

Environmental

The proposed contract will assist in achieving the Councils goal of reducing the total volume of waste deposited in landfill by 85%.

Social

The proposed contract meets community expectations of an effective and efficient recycling service.

BUDGET IMPLICATIONS

The tender for the collection of recyclables (05/06) submitted by the City of Melville provides a saving of approximately \$30,000 on the current 04/05 budget expenditure.

LEGISLATIVE AND LEGAL CONSIDERATIONS

Completion of formal agreements is a requirement of the contract documents. The City of Melville is in the process of advertising and seeking that Councils endorsement for the business plan required by the Local Government Act to enable it to provide the service. It is not anticipated there will be any difficulty in obtaining the endorsement.

PRECINCTS AND OTHER COMMITTEES RECOMMENDATIONS PLUS OTHER CONSULTATION

Not applicable.

OFFICER'S RECOMMENDATION

That the tender of the City of Melville to provide a recyclables collection service for a period of four years from 30th May 2005 or agreed later date, with a further option of renewal for 12 months in accordance with the schedules submitted and subject to the following understandings, be accepted :-

- 1. That the City of Melville will in due course obtain endorsement for the business plan to provide the service to the City of Fremantle.**
- 2. That the City of Fremantle will enter into renegotiation of the rates for collection if the averaged total quarterly tonnages of recycling material per household collection increases by more than 20% over the duration of the contract.**

3. **That the mechanism for price adjustment is agreed to be the CPI(Perth) subject to the constituent Transportation Group Index increase being no more than 5% annualised above the All Group CPI figure - otherwise the Transportation Group Index shall be used and that these adjustments will be quarterly after the expiry of the initial 12 month fixed term period.**
4. **That payment for increased numbers of services will commence on a quarterly basis 12 months after the contract commences.**
5. **That the additional fortnightly charge for delivery of recyclables to Maddington does not exceed \$2396 inc. GST.**

ITEM NUMBERED C0505-23 AS MOVED AND CARRIED EN BLOC
UNANIMOUSLY EARLIER IN THE MEETING

C0505-23 Transport Advisory Committee - Amendment of Instrument of Appointment and Appointment of New Community Representatives

DataWorks Reference: 039/003
Disclosure of Interest: None
Author: Graeme McKenzie, CEO
Actioning Officer: David Nicholson, Transport Planner
Decision Making Authority: Council Absolute Majority Required
Agenda Attachments: Transport Advisory Committee Instrument of Appointment and Delegation Attachment No. 5

Purpose

To (a) amend the Instrument of Appointment and Delegation of the Transport Advisory Committee to increase the number of community representatives from six to seven, and (b) appoint two new community representatives.

EXECUTIVE SUMMARY

The terms of membership for community representatives on all of the City's Advisory Committees have been extended from May to September whilst a review of Advisory Committees is carried out. A vacancy for a community representative exists on the TAC following Jon Strachan's election to Council. Two unsolicited applications to fill this vacancy have been received from previous applicants for the community representative positions. Rather than select one of these applicants, amendment of the Instrument of Appointment and Delegation is recommended to allow both to join the TAC until September.

Background

The Transport Advisory Committee was established following the May 2003 Council elections. The Instrument of Appointment and Delegation is attached (Attachment 5). The TAC consists of three elected members and six community representatives, with the Transport Planner as Executive Officer. Community representatives were appointed for two years (until May 2005) following a call for nominations. There were thirteen applicants for the six positions, with the City's Senior Management Group making recommendations to Council on the appointments.

COMMENT

Following the May 2005 Council elections, Cr's Gorman, Pettitt and Strachan were appointed to the TAC. A review of all the City's Advisory Committees is to be carried out over the next four months. So, rather than appoint new community representatives at this time, it has been agreed to allow existing community representatives to continue until the review has been completed and Council has decided on the future of the Advisory Committees.

Cr Strachan was formerly a community representative on the TAC and his election to Council has created a vacancy for a community representative. Nominations would normally be called to fill this vacancy. However, unsolicited applications have been already been received from Ms Vicki Stuckey and Ms Carey Curtis. Both applied to be community representatives on the TAC when nominations were first called in 2003. As the Advisory Committees are subject to review and the terms of current community representatives has been extended to September, rather than advertise the vacancy or select one of the two current applicants, it is recommended that the Instrument of Appointment and Delegation be amended to increase the number of community representatives from six to seven so that both applicants can be appointed. This course of action will also improve the “gender balance” of the committee, as all current community representatives are men.

Conclusion

The Instrument of Appointment and Delegation should be amended to increase the number of community representatives and both current applicants invited to join the TAC until such time as the community representative positions are re-advertised or the committee is disbanded.

STRATEGIC AND POLICY IMPLICATIONS

This item has a general connection to the sustainable transport element of City Plan.

TRIPLE BOTTOM LINE IMPLICATIONS

Economic

Not applicable – administrative matter.

Environmental

Not applicable – administrative matter.

Social

Not applicable – administrative matter.

Budget implications

Nil

Legislative and legal considerations

Nil

Precincts and other committees recommendations plus other consultation

Nil

Voting and other special requirements

Absolute Majority Required

Officer's Recommendation

1. **Clause 4 of the Instrument of Appointment and Delegation of the Transport Advisory Committee be amended to increase the number of community representatives to seven.**
2. **Ms Vicki Stuckey and Ms Carey Curtis be appointed as community representatives to the Transport Advisory Committee.**

CLOSURE OF MEETING

The Ordinary Meeting of Council concluded at 7.17 pm.

CITY OF FREMANTLE

SUMMARY GUIDE TO CITIZEN PARTICIPATION & CONSULTATION

The Council adopted a Participation Policy in August 2001 to give effect to its commitment to involving citizens in its decision-making processes.

The City values citizen participation and recognises the benefits that can flow to the quality of decision-making and the level of community satisfaction.

Effective participation requires total clarity so that Elected Members, Council officers and citizens fully understand their respective rights and responsibilities as well as the limits of their involvement in relation to any decision to be made by the City.

How consultative processes work at the City of Fremantle	
The City's decision makers	1. The Council, comprised of Elected Members, makes policy, budgetary and key strategic decisions while the CEO, sometimes via on-delegation to other City officers, makes operational decisions.
Various participation opportunities	2. The City provides opportunities for participation in the decision-making process by citizens via its Advisory Committees and Task Forces, its Community Precinct System, and targeted consultation processes in relation to specific issues or decisions.
Objective processes also used	3. The City also seeks to understand the needs and views of the community via scientific and objective processes such as its annual Community Survey.
All decisions are made by Council or the CEO	4. These opportunities afforded to citizens to participate in the decision-making process do not include the capacity to make the decision. Decisions are ultimately always made by Council or the CEO (or his/her delegated nominee).
Precinct focus is primarily local, but also city-wide	5. The Community Precinct System establishes units of geographic community of interest, but provides for input in relation to individual geographic areas as well as on city-wide issues.
All input is of equal value	6. No source of advice or input is more valuable or given more weight by the decision-makers than any other. The relevance and rationality of the advice counts in influencing the views of decision-makers.
Decisions will not necessarily reflect the majority view received	7. Local Government in WA is a representative democracy. Elected Members and the CEO are charged under the Local Government Act with the responsibility to make decisions based on fact and the merits of the issue without fear or favour and are accountable for their actions and decisions under law. Elected Members are accountable to the people via periodic elections. As it is a representative democracy, decisions may not be made in favour of the majority view expressed via consultative processes. Decisions must also be made in accordance with any statute that applies or within the parameters of budgetary considerations. All consultations will clearly outline from the outset any constraints or limitations associated with the issue.

How consultative processes work at the City of Fremantle	
Decisions made for the overall good of Fremantle	8. The Local Government Act requires decision-makers to make decisions in the interests of “the good Government of the district”. This means that decision-makers must exercise their judgment about the best interests of Fremantle as a whole as well as about the interests of the immediately affected neighbourhood. This responsibility from time to time puts decision-makers at odds with the expressed views of citizens from the local neighbourhood who may understandably take a narrower view of considerations at hand.
Diversity of view on most issues	9. The City is wary of claiming to speak for the ‘community’ and wary of those who claim to do so. The City recognises how difficult it is to understand what such a diverse community with such a variety of stakeholders thinks about an issue. The City recognises that, on most significant issues, diverse views exist that need to be respected and taken into account by the decision-makers.
City officers must be impartial	10. City officers are charged with the responsibility of being objective, non-political and unbiased. It is the responsibility of the management of the City to ensure that this is the case. It is also recognised that City Officers can find themselves unfairly accused of bias or incompetence by protagonists on certain issues and in these cases it is the responsibility of the City’s management to defend those City officers.
City officers must follow procedures	11. The City’s consultative processes must be clear, transparent, efficient and timely. City officers must ensure that policies and procedures are fully complied with so that citizens are not deprived of their rights to be heard.
Consultation processes have cut-off dates that will be adhered to.	12. As City officers have the responsibility to provide objective, professional advice to decision-makers, they are entitled to an appropriate period of time and resource base to undertake the analysis required and to prepare reports. As a consequence, consultative processes need to have defined and rigorously observed cut-off dates, after which date officers will not include ‘late’ input in their analysis. In such circumstances, the existence of ‘late’ input will be made known to decision-makers. In most cases where citizen input is involved, the Council is the decision-maker and this affords citizens the opportunity to make input after the cut-off date via personal representations to individual Elected Members and via presentations to Committee and Council Meetings.

How consultative processes work at the City of Fremantle	
Citizens need to check for any changes to decision making arrangements made	13. The City will take initial responsibility, via 'Consultation Process notifications', for making citizens aware of expected time-frames and decision making processes, including dates of Standing Committee and Council Meetings if relevant. However, as these details can change, it is the citizens responsibility to check for any changes by visiting www.freofocus.com/projects/html/default.cfm , checking the Port City Column in the Fremantle Herald or inquiring at the Service and Information Desk by phone or in-person.
Citizens are entitled to know how their input has been assessed	14. In reporting to decision-makers, City officers will in all cases produce a Schedule of Input received that summarises comment and recommends whether it should be taken on board, with reasons.
Reasons for decisions must be transparent	15. Decision-makers must provide the reasons for their decisions.
Decisions posted on www.freofocus.com/projects/html/default.cfm	16. Decisions of the City need to be transparent and easily accessed. For reasons of cost, citizens making input on an issue will not be individually notified of the outcome, but can access the decision at www.freofocus.com/projects/html/default.cfm or at the City Library or Service and Information counter.

ISSUES THAT COUNCIL MAY TREAT AS CONFIDENTIAL

Section 5.23 of the new Local Government Act 1995, Meetings generally open to the public, states:

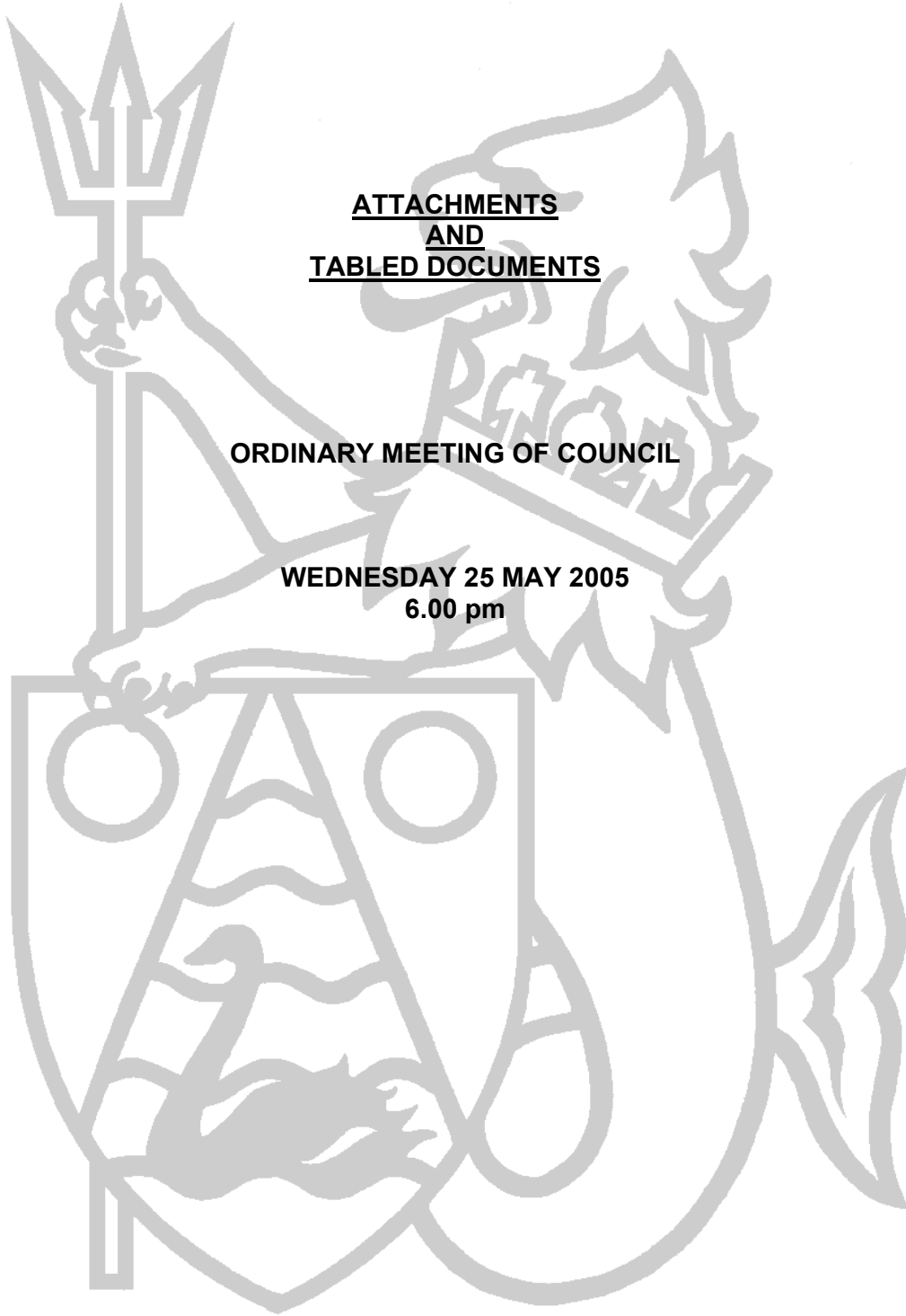
1. Subject to subsection (2), the following are to be open to members of the public -
 - a) all council meetings; and
 - b) all meetings of any committee to which a local government power or duty has been delegated.
2. If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:
 - a) a matter affecting an employee or employees;
 - b) the personal affairs of any person;
 - c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - i) a trade secret;
 - ii) information that has a commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.Where the trade secret or information is held by, or is about, a person other than the local government.
 - f) a matter that if disclosed, could be reasonably expected to -
 - i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - ii) endanger the security of the local government's property; or
 - iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.
 - g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - h) such other matters as may be prescribed.
3. A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

CITY OF FREMANTLE

ATTACHMENTS
AND
TABLED DOCUMENTS

ORDINARY MEETING OF COUNCIL

WEDNESDAY 25 MAY 2005
6.00 pm



PROPOSED ALTERNATIVE RECOMMENDATION BY CR J DOWSON FOR ITEM SGS0505-3 FOR ORDINARY COUNCIL MEETING 25 MAY 2005

OFFICER'S RECOMMENDATION

That Council grant Exhibit Exhibitions use of the Esplanade Reserve from the 2nd to 9th May 2006 on the following conditions:

1. That there is no charge for entry to the event;
2. A hire charge of \$15,000 will apply for use of the Esplanade Reserve from the 2nd to 9th May 2006;
3. That Exhibit Exhibitions enter into a management agreement for the period of the event;
4. That a deposit of \$20,000 be paid to cover the cost of repair of damage to the Esplanade occurring during the event;
5. That an economic impact assessment be undertaken and that the results be reported back to Council;
6. That where possible local food providers be asked to provide catering at the event.

REASON: This is a purely commercial , though welcome, exercise that utilises the location and status of Fremantle. The previous boat show attracted over 30,000 visitors and John Longley estimates this one will attract double that number.

The suggested fee of \$15,000 is much less then the 'normal' nine day hire rate of \$53,000.

If setting up begins on the Tuesday instead of the Monday that should be time to prepare for a Friday opening.

CORRECTION TO SGS0505-08 ON PAGE 37 FROM SGS MEETING HELD ON 16 MAY 2005

OFFICER'S RECOMMENDATION

That the Committee, acting under authority delegated by the Council, endorse the concept design for streetscape improvements to the Hampton Road / Wray Avenue Local Centre, as shown on Concept Plan 01 dated 15 February 2005, and authorise implementation of the works in 2005/06.

Cr B Smith moved an amendment to the recommendation to include the words "*funded from the allocation of \$146,700 in Councils 2004/2005 Budget.*"

COMMITTEE DECISION

That the Committee, acting under authority delegated by the Council, endorse the concept design for streetscape improvements to the Hampton Road / Wray Avenue Local Centre, as shown on Concept Plan 01 dated 15 February 2005, and authorise implementation of the works in 2005/06 *funded from the allocation of \$146,700 in Councils 2004/2005 Budget.*

MOVED: Cr B Smith

For	Against
Mayor, Peter Tagliaferri Cr John Alberti Cr Steve Gorman Cr Brad Pettitt Cr Bob Smith Cr Doug Thompson	Cr Geoff Graham

CARRIED: 6/1