

CITY OF FREMANTLE

MINUTES

SPECIAL MEETING OF COUNCIL

WEDNESDAY 11 MAY 2005

6.00 pm

COUNCIL MEMBERS

Mayor Peter Tagliaferri

North Ward

South Ward

City Ward

Hilton Ward

Beaconsfield Ward

East Ward

Cr. Doug Thompson

Cr. Jon Strachan

Cr. Les Lauder

Cr. Bob Smith

Cr. Shirley Mackay

Cr. Brad Pettitt

Cr. Bob Williams

Cr. Geoff Graham

Cr. Steve Gorman

Cr. Alice King

Cr. John Alberti JP

Cr. John Dowson

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COUNCIL AND COMMITTEE MEETING DATES

WEEK NO	COMMITTEE/COUNCIL	DATE 2005	MEETING TIME
3	Library Advisory Committee Strategic and General Services Committee	Monday 16 May 2005	5.30 pm 6.00 pm
3	Planning Services Committee (Applications)	Wednesday 18 May 2005	6.00 pm
4	Council (Planning Services, plus Library Advisory Committee plus Strategic and General Services Committee)	Wednesday 25 May 2005	6.00 pm
1	Planning Services Committee (Applications & Policy)	Wednesday 1 June 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 8 June 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 15 June 2005	6.00 pm
4	Council (Planning Services , plus Strategic and General Services Committee)	Wednesday 22 June 2005	6.00 pm
5	Free Week	Wednesday 29 June 2005	
1	Planning Services Committee (Applications & Policy)	Wednesday 6 July 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 13 July 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 20 July 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 27 July 2005	6.00 pm
1	Planning Services Committee (Applications & Policy)	Wednesday 3 August 2005	6.00 pm
2.	Library Advisory Committee Strategic and General Services Committee	Wednesday 10 August 2005	5.30 pm 6.00 pm
3	Planning Services Committee (Applications)	Wednesday 17 August 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 24 August 2005	6.00 pm
5	Free week	Wednesday 31 August 2005	
1	Planning Services Committee(Applications & Policy)	Wednesday 7 September 2005	6.00 pm
2.	Strategic and General Services Committee	Wednesday 14 September 2005	6.00 pm
3	Planning Services Committee (Applications)	Wednesday 21 September 2005	6.00 pm
4	Council (Planning Services, plus Strategic and General Services Committee)	Wednesday 28 September 2005	6.00 pm

CITY OF FREMANTLE

Minutes of the Special Meeting of Council

Held on Wednesday 11 May 2005 at 6.00 pm

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MINUTES

DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

IN DECLARING THE MEETING OPEN AT 6.00 PM THE CHIEF EXECUTIVE OFFICER, MR GRAEME MACKENZIE WELCOMED MEMBERS OF THE PUBLIC TO THE SPECIAL MEETING OF COUNCIL AND CONGRATULATED THE NEWLY ELECTED MAYOR AND COUNCILLORS

ATTENDANCE AND APOLOGIES

Present: The Mayor, Mr Peter Tagliaferri in the Chair and Councillors

East Ward

Cr Brad Pettitt; Cr John Dowson

Beaconsfield Ward

Cr Shirley Mackay; Cr John Alberti

Hilton Ward

Cr Bob Smith; Cr Alice King

City Ward

Cr Steve Gorman; Cr Les Lauder

South Ward

Cr Geoff Graham; Cr Jon Strachan

North Ward

Cr Doug Thompson; Cr Bob Williams

Chief Executive Officer, Mr Graeme Mackenzie; Director Cultural and Community Services, Mr Ken Posney; Manager Finance and Administration, Mr Alan Carmichael; Heritage Architect, Mrs Agneishka Kiera; Transport Planner, Mr David Nicholson and the Minute Secretary and Mayor's Civic Appointments Secretary, Mrs Nellene Hill.

Media present: 2

Public present: 65

LEAVE OF ABSENCE

Nil

APOLOGIES

Nil

PUBLIC QUESTION TIME

Nil

DISCLOSURE OF INTERESTS BY MEMBERS

Nil

TABLED DOCUMENTS AND ATTACHMENTS

Form 2 and Form 4 for newly elected Councillors, Mayor and Deputy Mayor

GLOSSARY OF FREQUENTLY USED ACRONYMS

<i>Acronym:</i>	<i>Details:</i>
A&I	Assets & Infrastructure
ACC	Anti-Corruption Commission
BLIMP	Bottom Line Improvement Management Project
CAT	Central Area Transit
COF	City of Fremantle
CPS	City Planning Scheme
DCD	Director Community Development
DCS	Director Corporate Services
DUM	Director Urban Management
DW	DataWorks
EM	Elected Members
FAB	Fremantle Artillery Barracks
FEB	Fremantle Eastern Bypass
FP	Fremantle Ports
HR	Human Resources
IT	Information Technology
LGMA	Local Government Managers Australia
LRA	Long Range Agenda
MG	Management Group
S&I	Service & Information
SMG	Senior Management Group
SoN	State of the Nation
SP&CD	Strategic Planning & Corporate Development
TPS	Town Planning Scheme
UE&C	Urban Environment & Control
UNDA	University of Notre Dame Australia
WALGA	Western Australian Local Government Association
WOW	Wipe Out Waste

REPORTS BY THE MAYOR OR OFFICERS OF COUNCIL

C0505-11 Swearing-in Ceremony

Section 2.29 of the Local Government Act 1995 requires that the Oath or Affirmation of Allegiance be administered to each new Elected Member whose term of office commences on 7 May 2005 and that those members also subscribe to a Declaration of Office.

An Oath of Allegiance and Declaration of Office administered by Mr John Minervini

PETER TAGLIAFERRI

MAYOR, CITY OF FREMANTLE

An Affirmation of Allegiance and Declaration of Office administered by the Mayor to:

LES LAUDER

CITY WARD

An Oath of Allegiance and Declaration of Office administered by the Mayor to:

DOUG THOMPSON

NORTH WARD

An Affirmation of Allegiance and Declaration of Office administered by the Mayor to:

JON STRACHAN

SOUTH WARD

An Oath of Allegiance and Declaration of Office administered by the Mayor to:

JOHN DOWSON

EAST WARD

An Oath of Allegiance and Declaration of Office administered by the Mayor to:

BRAD PETTITT

EAST WARD

An Oath of Allegiance and Declaration of Office administered by the Mayor to:

ALICE KING

HILTON WARD

An Oath of Allegiance and Declaration of Office administered by the Mayor to:

SHIRLEY MACKAY

BEACONSFIELD WARD

MAYOR, PETER TAGLIAFERRI CONGRATULATED ALL ELECTED MEMBERS
AND EXTENDED HIS HAND OF FRIENDSHIP TO ALL ELECTED MEMBERS AND
ASKED ALL ELECTED MEMBERS TO EXTEND THEIR HAND OF FRIENDSHIP
TO EACH OTHER

0505-12 Election of Deputy Mayor

Schedule of 2.3 of the Local Government act 1995 requires that Council proceed to elect the Deputy Mayor.

The Mayor is to conduct the election and nominations are required to be given to the Mayor in writing. The Mayor is not to accept a nomination unless he has been advised orally or in writing that the nominee is willing to be nominated to the office.

Voting is to be by secret ballot and the first past the post method of counting is to be used in accordance with Schedule 4.1 of the Local Government Act 1995.

If two or more candidates, being the only candidates remaining in the count, receive the same number of votes, the count is to be discontinued. Not more than 7 days later, a Special Meeting of Council is to be held. Any nomination may be withdrawn, and further nominations may be made. When the Special Meeting is held the Council members are to vote again.

If at the Special Council Meeting two or more candidates, being the only candidates remaining in the count, receive the same number of votes, the Mayor is to draw lots to determine which candidate is elected.

MAYOR, PETER TAGLIAFERRI ANNOUNCED THE NOMINATIONS RECEIVED FOR THE OFFICE OF DEPUTY MAYOR

NOMINATIONS IN WRITING WERE RECEIVED FROM THE FOLLOWING COUNCILLORS:

CR SHIRLEY MACKAY
CR JOHN ALBERTI
CR DOUG THOMPSON
CR JOHN DOWSON

MAYOR, PETER TAGLIAFERRI ASKED EACH NOMINEE IF THEY ACCEPTED THE NOMINATION AND ALL REPLIED IN THE AFFIRMATIVE

A SECRET BALLOT WAS HELD AND THE VOTES COUNTED USING THE FIRST PAST THE POST METHOD

MAYOR, PETER TAGLIAFERRI DECLARED CR JOHN DOWSON DULY ELECTED AS DEPUTY MAYOR UNTIL THE EXPIRATION OF THE TERM ON 5 MAY 2007

A DECLARATION OF THE OFFICE OF DEPUTY MAYOR WAS ADMINISTERED BY MAYOR, PETER TAGLIAFERRI TO CR JOHN DOWSON

C0505-13 Committee Appointments to Standing Committees
(Absolute Majority Required)

Dataworks Reference: 097/002
Author: CEO, Mr G Mackenzie

Application

To appoint Standing Committees.

Election of Councillors to the following Standing Committees:

The Mayor may indicate his intention to be a member of any Standing Committee.

In accordance with the provisions of Section 5.10 of the Local Government act 1995, Council will proceed to formally elect members to the following Standing Committees:

- Planning Services Committee
- Strategic and General Services Committee

Deputies will also be elected pursuant to clause 97 of the Standing Orders.

Clause 96 of the Standing Orders Policy sets the term of Standing Committees appointments at 1 year.

Recommendation

That the following members and deputies be elected to the following Standing Committees.

PLANNING SERVICES COMMITTEE

MEMBERS (May 2005 - April 2007):-

WARD

MEMBER

DEPUTY

North

Mayor P Tagliaferri

Cr D Thompson

South

Cr B Williams

Cr S Gorman

City

Cr J Strachan

Cr G Graham

Hilton

Cr L Lauder

Cr B Smith

Beaconsfield

Cr A King

Cr J Alberti

East

Cr S Mackay

Cr B Pettitt

Cr J Dowson

STRATEGIC AND GENERAL SERVICES COMMITTEE

MEMBERS (May 2005 - April 2007):-

<u>WARD</u>	<u>MEMBER</u>	<u>DEPUTY</u>
North	Mayor P Tagliaferri	Cr B Williams
South	Cr D Thompson	Cr J Strachan
City	Cr G Graham	Cr L Lauder
Hilton	Cr S Gorman	Cr A King
Beaconsfield	Cr B Smith	Cr S Mackay
East	Cr J Alberti	Cr J Dowson
	Cr B Pettitt	

PUT AND CARRIED UNANIMOUSLY 13/0

For

The Mayor, Peter Tagliaferri
Cr Bob Smith
Cr Shirley Mackay
Cr John Alberti
Cr John Dowson
Cr Geoff Graham
Cr Steve Gorman
Cr Doug Thompson
Cr Bob Williams
Cr Brad Pettitt
Cr Jon Strachan
Cr Alice King
Cr Les Lauder

Against

C0505-14 Election of Council Representatives to Internal & External Committees

DataWorks Reference: 039/035
Author: Graeme Mackenzie, CEO
Actioning Officer: Graeme Mackenzie, CEO

DECISION MAKING AUTHORITY

Council Decision ABSOLUTE MAJORITY REQUIRED

PURPOSE

It is necessary that Council elect its representatives to Internal and External Council Committees as terms automatically expire at each ordinary election time. The current Community Representatives are also required to be reappointed.

Elected Members are encouraged to attend prior to commencement of the 6pm Council Meeting on Wednesday 11th May 2005 to indicate their preference to Internal & External Committees which will be depicted on a whiteboard in the Council Chamber as part of nomination proceedings for the Council Meeting.

EXECUTIVE SUMMARY

To appoint elected member representatives to Council's internal and external committees for new terms. The term of appointments varies - internal committees are recommended to be until 31 December 2005, whilst external committee appointments can be for a complete 2 year term. Current community representatives on council committees to remain on their respective committees till end of 2005. The Director Corporate Services to review the committees and all representatives prior to end of 2005.

COMMENT

Terms for council committees expire each two years (or sooner if determined by council) at the time ordinary elections are held. Normally, a review would be undertaken to ascertain whether any changes were needed to the committee structures and community positions would be advertised.

However, given that we have not had a Corporate Services Director to undertake the task, this has not occurred. It is therefore proposed that elected member appointments to internal committees (excluding Standing Committees) be appointed to the end of 2005 to allow a review to be undertaken. Existing community representatives should be reappointed for this term also.

Appointments to external committees can be made for the full two year term.

OFFICER'S RECOMMENDATION

That Council adopt the following appointments to Internal and External Council Committees to be effective from May 2005 to end of 2005 calendar year, with the Director Corporate Services reviewing all committees and representatives prior to end of 2005.

MAYOR P TAGLIAFERRI MOVED THAT THE FOREGOING RECOMMENDATION BE ADOPTED

SECONDED BY CR D THOMPSON

CR L LAUDER MOVED AN AMENDMENT TO THE RECOMMENDATION AS FOLLOWS IN ITALICS:

That Council adopt the following appointments to Internal and External Council Committees to be effective from May 2005 *until the next Ordinary Elections in 2007 with the exception of those committees which have community membership and those memberships expire on 30 September 2005 and the Director of Corporate Services review those committees immediately.*

SECONDED BY CR B WILLIAMS

AMENDED MOTION PUT AND CARRIED 11/2

For	Against
The Mayor, Peter Tagliaferri	Cr Jon Strachan
Cr Bob Smith	Cr Geoff Graham
Cr Shirley Mackay	
Cr John Alberti	
Cr John Dowson	
Cr Brad Pettitt	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Alice King	
Cr Les Lauder	

MOTION AS AMENDED WAS PUT AND CARRIED UNANIMOUSLY 13/0

For	Against
The Mayor, Peter Tagliaferri	
Cr Bob Smith	
Cr Shirley Mackay	
Cr John Alberti	
Cr John Dowson	
Cr Brad Pettitt	
Cr Steve Gorman	
Cr Doug Thompson	
Cr Bob Williams	
Cr Alice King	
Cr Les Lauder	
Cr Jon Strachan	
Cr Geoff Graham	

CITY OF FREMANTLE INTERNAL COMMITTEES – 11 May 2005 to 31 December 2005

ADVISORY COMMITTEE	Meeting Time	Elected Members	Officer Members	Community Members	Reporting to:
Parks & Open Space ADVISORY COMMITTEE	At least once every second month	4 EM's: P Tagliaferri S Gorman A King J Strachan B Williams	Executive Officer: Parks & Gardens Co-ordinator – John Csendes Deputy Executive Officer: Manager Assets & Infrastructure – Jim Duff	8 Members: Jeff Kenworthy Greg Dale John Baron-Gordon Jonathon Epps Katrina Sachse Rebecca Schiff Margaret Scott Vicki Boxell	SGSC
Arts Culture & Events ADVISORY COMMITTEE	At least once every second month	4 EM's: P Tagliaferri J Alberti J Strachan D Thompson	Executive Officer: Manager Cultural & Recreation - June Moorhouse Deputy Executive Officer: Director Community Development – Ken Posney	8 Members: Caterina Cosi John Healy John Teschendorff Michael Gallagher Pauline Stone Walter Gomes Wendy Dundas June Moorhouse	SGSC
Transport ADVISORY COMMITTEE	At least once every second month	4 EM's: P Tagliaferri S Gorman B Pettitt J Strachan	Executive Officer: Transport Planner - David Nicholson Deputy Executive Officer: Manager Planning Services - Kathy Bonus	6 Members: Lloyd Owens Dr David Bennet Jon Strachan Prof. Peter Newman Gavin Giles Hilary Johnston	SGSC

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Heritage & Special Places ADVISORY COMMITTEE	At least once every second month	4 EM's: P Tagliaferri J Dowson S Gorman G Graham L Lauder	Executive Officer: Heritage Architect– Agnieshka Kiera Deputy Executive Officer: Manager Planning Services - Kathy Bonus	8 Members: Ralph Hoare Alan Kelsall David Johnston Christopher Vernon Gerard MacGill Frank Acocella John Dowson Henty Farrar	SGSC
Sports, Recreation & Youth ADVISORY COMMITTEE	At least once every second month	4 EM's: P Tagliaferri B Williams G Graham S Mackay J Alberti	Executive Officer: Manager Culture & Recreation – June Moorhouse Deputy Executive Officer: Director Community Development – Ken Posney	8 Members: Lorraine Packham Alastair Mackay Robert Woollett Robert Moore Lyn Lendrum Steven Morris Christopher Pearce	SGSC
Library ADVISORY COMMITTEE	At least once every second month	Mayor + 6 EM's (Members of SGSC) P Tagliaferri D Thompson G Graham S Gorman B Smith J Alberti B Pettitt	City Librarian, Julie Caddy	5 Members: Gerry Macgill (term expires 30.11.06) Jean Hobson (term expires 30.11.06) Brian Steele; & Chris Hill (term expires 30.11.05) Judith Kenny (term expires 31.05.06)	SGSC
Precincts ADVISORY COMMITTEE OBSOLETE	At least once every second month			n/a	

TASK FORCE	Meeting Time	Elected Members	Officer Members	Community Members	Reporting to:
Booyeembara Park TASK FORCE	Monthly/ and or as required	2 EM's: P Tagliaferri J Dowson B Pettitt	Executive Officer: Environmental Projects Officer – David Jamieson Deputy Executive Officer: Parks & Gardens Co-ordinator – John Csendes	6 Members: Marie Thorne Stephanie Jennings Ingrid Gaser Roy Lewisson Jon Stubbs (Note: 1 Vacant position)	Parks & Open Space Advisory Committee
Artworks in Public Places TASK FORCE	As and when required	3 EM's: P Tagliaferri J Dowson J Strachan B Pettitt	Executive Officer: Cultural Development Co-ordinator – Phil Thomson Deputy Executive Officer: Manager Cultural & Recreation - June Moorhouse	4 Members: Christopher Vernon Chris Hill Frank Acocella Louise Morrison - Saunders	Arts, Culture & Events Advisory Committee

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Hilton Municipal Heritage Inventory Review TASK FORCE <u>OBSOLETE</u>	As and when required	3 EM's:	Heritage Architect Planner, Agneishka Kiera	3 Members: John McDonald Lisa Correia Penelope Brown	Heritage & Special Places Advisory Committee
Port & Leighton Beach TASK FORCE <u>OBSOLETE</u>	As required	2 EM's:	Executive Officer: Land Use Planner – Jill Gaynor Deputy Executive Officer: Manager Planning Services - Kathy Bonus	7 Members: Colin Duffield Neville Collard Susan Harrington Nic Gurr Dario Vallini (Note: 2 vacant positions)	Parks & Open Space Advisory Committee
Precinct Community Discretionary Fund TASK FORCE	As required	1 EM: P Tagliaferri J Strachan		3 Members:	Precincts Advisory Committee / SGSC

WORKING GROUP	Meeting Time	Elected Members	Officer Members	Community Members	Reporting to:
Parking Policy Advisory Committee WORKING GROUP	As required	4 EM's (1 from City Ward) P Tagliaferri S Gorman L Lauder		n/a	SGSC
City Centre Blueprint (WORKING GROUP)	As required	5 EM's: P Tagliaferri J Dowson S Gorman L Lauder B Pettitt B Smith		n/a	SGSC
Corporate Events, Protocol & Meeting Support (WORKING GROUP)	1 st Tuesday of Each Month	Mayor + Deputy Mayor + 4 EM's: P Tagliaferri J Dowson (Deputy) J Alberti S Mackay S Gorman G Graham B Williams	Director Corporate Services – Glen Dougall Manager, Service & Information (Executive Officer), Kristy Foot Corporate Events Co-ordinator, Charlene Bougard Corporate Events Assistant, Tony Albano	n/a	SGSC
Investment Committee (WORKING GROUP)	As required	Mayor + Deputy Mayor + Presiding Officer PS: Mayor: Deputy Mayor: Presiding PS P Tagliaferri J Dowson Plus P Officer of PS TBA	CEO (or nominated delegate) Director Corporate Services Manager Finance & Administration	n/a	Council

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Property (WORKING GROUP)	As and when required	5 EM's: P Tagliaferri J Alberti J Dowson S Gorman J Strachan L Lauder	CEO; Director Corporate Services; Manager Strategic Planning & Corporate Development; Property Manager; Economic Development Officer	n/a	SGSC
Rates Study Working Group		Mayor +6 P Tagliaferri B Smith D Thompson S Mackay B Pettitt L Lauder G Graham			

GOVERNANCE COMMITTEES	Meeting Time	Elected Members	Officer Members	Community Members	Reporting to:
Audit Committee (Governance Committee)	As and when required	Mayor + 3 EM's: P Tagliaferri A King D Thompson G Graham		n/a	Council
Chief Executive Officer Committee (GOVERNANCE COMMITTEE)	Twice yearly and then as required	Mayor + 6 EM's (1 from each ward) P Tagliaferri B Williams L Lauder G Graham J Dowson S Mackay B Smith	Nil	n/a	Council

EXTERNAL COMMITTEES – May 2005 to April 2007

External Committee	Meeting Time	Elected Members	Officer Members	Staff Responsible	Council Adoption
City of Fremantle Trust Fund	As and when required	Mayor + 6 (Members of SGSC) P Tagliaferri D Thompson G Graham S Gorman B Smith J Alberti B Pettitt		Manager Finance & Admin – Alan Carmichael	C0305-5 05/05/03 C0305-20 19/05/03 C0306-9 23/06/03
Community Policing Council of WA <u>OBSOLETE</u>	7.00pm on the second Thursday of each month	1 EM			C0305-5 05/05/03 C0305-20 19/05/03
Cultural Development Trust Fund <u>OBSOLETE</u>	when required	3 EMs	Manager Culture & Recreation – June Moorhouse	Manager Culture & Recreation – June Moorhouse	C0305-5 05/05/03 C0305-20 19/05/03

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Fremantle First		1 EM P Tagliaferri S Gorman			23/06/03 C0306-9
Fremantle Prison Trust		P Tagliaferri Mayor only			C0305-5 05/05/03 C0305-20 19/05/03
Library Board of WA	Monthly	Helen Hewitt (term expires 31.05.06) Remains same			C0305-5 05/05/03 C0305-20 19/05/03
Neighbourhood Watch		1 EM B Smith			23/06/03 C0306-9
Safer WA Committee – Fremantle District <u>OBSOLETE</u>		1 EM			C0305-5 05/05/03 C0305-20 19/05/03
South Metropolitan Zone of the Local Government Association of WA (Inc)	5.30pm Monday at two monthly periods	2 EM's 1 Deputy D Thompson J Strachan CEO as deputy	CEO – Graeme Mackenzie (non-voting delegate)	CEO – Graeme Mackenzie	C0305-5 05/05/03 C0305-20 19/05/03
South West District Planning Committee	6.30pm at two monthly periods	1 EM L Lauder	Land Use Planner – Jill Gaynor	Jill Gaynor	C0305-5 05/05/03 C0305-20 19/05/03
South Metropolitan Regional Council	5.00pm on the last Thursday of each month	1 EM + 1 Deputy D Thompson J Strachan as deputy	Director Urban Management – Jayson Miragliotta	Director Urban Management – Jayson Miragliotta	C0305-20 19/05/03
Swan River Trust	Tuesday, Monthly	1 EM + 1 Deputy EM A King J Dowson (dep)			C0305-5 05/05/03 C0305-20 19/05/03
Sustaining Settlements Community Association Inc (Mngt. C'tee) <u>OBSOLETE</u>	Monthly	1EM + 1 Deputy	Economic Development Officer – David Duncanson	Economic Development Officer – David Duncanson	C0305-5 05/05/03 C0305-20 19/05/03
Volunteer Home Support Management Committee	2 nd Tuesday of each month	1 EM S Mackay			C0305-5 05/05/03 C0305-20 19/05/03
South West Group Transport Committee		1 EM B Pettitt		Transport Planner – David Nicholson	

CLOSURE OF MEETING

The Special Meeting of Council concluded at 7.40 pm.

CITY OF FREMANTLE

SUMMARY GUIDE TO CITIZEN PARTICIPATION & CONSULTATION

The Council adopted a Participation Policy in August 2001 to give effect to its commitment to involving citizens in its decision-making processes. The City values citizen participation and recognises the benefits that can flow to the quality of decision-making and the level of community satisfaction. Effective participation requires total clarity so that Elected Members, Council officers and citizens fully understand their respective rights and responsibilities as well as the limits of their involvement in relation to any decision to be made by the City.

How consultative processes work at the City of Fremantle	
The City's decision makers	1. The Council, comprised of Elected Members, makes policy, budgetary and key strategic decisions while the CEO, sometimes via on-delegation to other City officers, makes operational decisions.
Various participation opportunities	2. The City provides opportunities for participation in the decision-making process by citizens via its Advisory Committees and Task Forces, its Community Precinct System, and targeted consultation processes in relation to specific issues or decisions.
Objective processes also used	3. The City also seeks to understand the needs and views of the community via scientific and objective processes such as its annual Community Survey.
All decisions are made by Council or the CEO	4. These opportunities afforded to citizens to participate in the decision-making process do not include the capacity to make the decision. Decisions are ultimately always made by Council or the CEO (or his/her delegated nominee).
Precinct focus is primarily local, but also city-wide	5. The Community Precinct System establishes units of geographic community of interest, but provides for input in relation to individual geographic areas as well as on city-wide issues.
All input is of equal value	6. No source of advice or input is more valuable or given more weight by the decision-makers than any other. The relevance and rationality of the advice counts in influencing the views of decision-makers.
Decisions will not necessarily reflect the majority view received	7. Local Government in WA is a representative democracy. Elected Members and the CEO are charged under the Local Government Act with the responsibility to make decisions based on fact and the merits of the issue without fear or favour and are accountable for their actions and decisions under law. Elected Members are accountable to the people via periodic elections. As it is a representative democracy, decisions may not be made in favour of the majority view expressed via consultative processes. Decisions must also be made in accordance with

How consultative processes work at the City of Fremantle	
	any statute that applies or within the parameters of budgetary considerations. All consultations will clearly outline from the outset any constraints or limitations associated with the issue.
Decisions made for the overall good of Fremantle	8. The Local Government Act requires decision-makers to make decisions in the interests of “the good Government of the district”. This means that decision-makers must exercise their judgment about the best interests of Fremantle as a whole as well as about the interests of the immediately affected neighbourhood. This responsibility from time to time puts decision-makers at odds with the expressed views of citizens from the local neighbourhood who may understandably take a narrower view of considerations at hand.
Diversity of view on most issues	9. The City is wary of claiming to speak for the ‘community’ and wary of those who claim to do so. The City recognises how difficult it is to understand what such a diverse community with such a variety of stakeholders thinks about an issue. The City recognises that, on most significant issues, diverse views exist that need to be respected and taken into account by the decision-makers.
City officers must be impartial	10. City officers are charged with the responsibility of being objective, non-political and unbiased. It is the responsibility of the management of the City to ensure that this is the case. It is also recognised that City Officers can find themselves unfairly accused of bias or incompetence by protagonists on certain issues and in these cases it is the responsibility of the City’s management to defend those City officers.
City officers must follow procedures	11. The City’s consultative processes must be clear, transparent, efficient and timely. City officers must ensure that policies and procedures are fully complied with so that citizens are not deprived of their rights to be heard.

How consultative processes work at the City of Fremantle	
Consultation processes have cut-off dates that will be adhered to.	12. As City officers have the responsibility to provide objective, professional advice to decision-makers, they are entitled to an appropriate period of time and resource base to undertake the analysis required and to prepare reports. As a consequence, consultative processes need to have defined and rigorously observed cut-off dates, after which date officers will not include 'late' input in their analysis. In such circumstances, the existence of 'late' input will be made known to decision-makers. In most cases where citizen input is involved, the Council is the decision-maker and this affords citizens the opportunity to make input after the cut-off date via personal representations to individual Elected Members and via presentations to Committee and Council Meetings.
Citizens need to check for any changes to decision making arrangements made	13. The City will take initial responsibility, via 'Consultation Process notifications', for making citizens aware of expected time-frames and decision making processes, including dates of Standing Committee and Council Meetings if relevant. However, as these details can change, it is the citizens responsibility to check for any changes by visiting www.freofocus.com/projects/html/default.cfm , checking the Port City Column in the Fremantle Herald or inquiring at the Service and Information Desk by phone or in-person.
Citizens are entitled to know how their input has been assessed	14. In reporting to decision-makers, City officers will in all cases produce a Schedule of Input received that summarises comment and recommends whether it should be taken on board, with reasons.
Reasons for decisions must be transparent	15. Decision-makers must provide the reasons for their decisions.
Decisions posted on www.freofocus.com/projects/html/default.cfm	16. Decisions of the City need to be transparent and easily accessed. For reasons of cost, citizens making input on an issue will not be individually notified of the outcome, but can access the decision at www.freofocus.com/projects/html/default.cfm or at the City Library or Service and Information counter.

ISSUES THAT COUNCIL MAY TREAT AS CONFIDENTIAL

Section 5.23 of the new Local Government Act 1995, Meetings generally open to the public, states:

1. Subject to subsection (2), the following are to be open to members of the public -
 - a) all council meetings; and
 - b) all meetings of any committee to which a local government power or duty has been delegated.
2. If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following:
 - a) a matter affecting an employee or employees;
 - b) the personal affairs of any person;
 - c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - e) a matter that if disclosed, would reveal –
 - i) a trade secret;
 - ii) information that has a commercial value to a person; or
 - iii) information about the business, professional, commercial or financial affairs of a person.Where the trade secret or information is held by, or is about, a person other than the local government.
 - f) a matter that if disclosed, could be reasonably expected to -
 - i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - ii) endanger the security of the local government's property; or
 - iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety.
 - g) information which is the subject of a direction given under section 23 (1a) of the Parliamentary Commissioner Act 1971; and
 - h) such other matters as may be prescribed.
3. A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.